

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
COUNCIL MEETING  
Tuesday, March 22, 2005  
6:00 p.m.**

**Council Chambers  
Fort Vermilion, Alberta**

**AGENDA**

- |  |    |    |   |    |
|--|----|----|---|----|
| <b><u>CALL TO ORDER:</u></b>                       | 1. | a) | Call to Order   |    |
| <b><u>AGENDA:</u></b>                              | 2. | a) | Adoption of Agenda                                      |    |
| <b><u>ADOPTION OF THE PREVIOUS MINUTES:</u></b>    | 3. | a) | Minutes of the March 8 2005.....                        | 5  |
|  |    |    | Regular Council Meeting                                 |    |
| <b><u>BUSINESS ARISING OUT OF THE MINUTES:</u></b> | 4. | a) |   |    |
| <b><u>DELEGATIONS:</u></b>                         | 5. | a) | Aeromedical Emergency Services.....                     | 19 |
| <b><u>PUBLIC HEARINGS:</u></b>                     | 6. | a) |   |    |
| <b><u>COUNCIL COMMITTEE AND CAO REPORTS:</u></b>   | 7. | a) | Council Committee Reports                               |    |
|  |    | b) | CAO Report  |    |
| <b><u>GENERAL REPORTS:</u></b>                     | 8. | a) |   |    |
| <b><u>OPERATIONAL SERVICES:</u></b>                | 9. | a) | Bylaw 298/02 Grass Cutting on Boulevards.....           | 21 |
|  |    | b) | Highway 697 and 88 Connector Intersection .....         | 25 |
|  |    | c) | La Crete Lane Block 2 & 3 Cold Mix Asphalt Project..... | 35 |

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- f)

**PLANNING, EMERGENCY,  
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- d) Alberta Emergency Resource Inventory System (AERIS).....73
- e) RCMP Housing in La Crete Purchase Duplex from LCMNA.....79

**CORPORATE  
 SERVICES:**

- 11. a) Bylaw 483/05- Borrowing Bylaw For  
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- e)

**IN CAMERA  
 SESSION:**

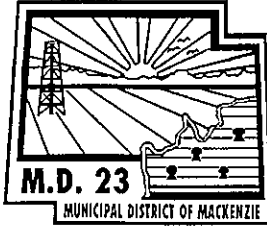
- 12. a) Fort Vermilion Recreational Board
- 12. b)

**NEXT MEETING  
 DATE:**

- 13. a) Regular Council Meeting  
 Tuesday, April 12, 2005  
 10:00 a.m.  
 Fort Vermilion Council Chambers

**ADJOURNMENT:**

- 14. a) Adjournment



## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	March <del>22</del> , 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	March 8, 2005 Council Meeting Minutes
Agenda Item No:	3.a)

#### BACKGROUND / PROPOSAL:


Attached are the minutes from the March 8, 2005 Regular Council Meeting.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

#### COSTS / SOURCE OF FUNDING:

#### RECOMMENDED ACTION:

That the minutes of the March 8, 2005 Regular Council Meeting be adopted as presented.

Author:	Reviewed:	C.A.O.: 
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**MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
REGULAR COUNCIL MEETING**

**Tuesday, March 8, 2005  
10:00 a.m.**

**Council Chambers, Municipal District of Mackenzie Office  
Fort Vermilion, Alberta**

<b><u>PRESENT:</u></b>	Bill Neufeld	Reeve
	Walter Sarapuk	Deputy Reeve
	Peter Braun	Councillor
	John W. Driedger	Councillor
	Ed Froese	Councillor
	Jim Thompson	Councillor
	Lisa Wardley	Councillor
	Greg Newman	Councillor

<b><u>ABSENT:</u></b>	Stuart Watson	Councillor
	Willy Neudorf	Councillor

<b><u>ALSO PRESENT:</u></b>	Bill Landiuk	Interim CAO/Director of Corporate Services
	Barb Spurgeon	Executive Assistant
	Paul Driedger	Director of Planning and Emergency Services

Minutes of the Regular Council meeting for the Municipal District of Mackenzie No. 23 held on Tuesday, March 8, 2005 in the Council Chambers of the Municipal District of Mackenzie office, Fort Vermilion, Alberta.

**CALL TO ORDER:** 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 10:03 a.m.

**AGENDA:**            2.     a)     **Adoption of Agenda**

**MOTION 05-104**     **MOVED** by Councillor Thompson

That the agenda be adopted as amended by adding:

- 9. h) Fire Hydrants – Fort Vermilion
- 11. j) Fort Vermilion Rec. Board
- 12. b) Medical Clinic Update

Move: 9. c) Highway 697 and 88 Connector Intersection to 12. c)

**CARRIED**

**ADOPTION OF  
THE PREVIOUS  
MINUTES:**

3.     a)     **Minutes of the February 23, 2005  
Regular Council Meeting**

**MOTION 05-105**     **MOVED** by Councillor Wardley

That the minutes of the February 23, 2005 Regular Council Meeting be adopted as presented.

**CARRIED**

**BUSINESS ARISING  
OUT OF THE  
MINUTES:**

4.     a)

There were no items under this heading.

**DELEGATIONS:**     5.     a)     **Mackenzie Housing Management Board**

Reeve Neufeld welcomed Helen Braun and Wally Schroeder from the Mackenzie Housing Management Board to the table at 10:04 a.m.

Ms. Braun reviewed the 2005 Business Plan with Council, and explained the budget for Mackenzie Housing Management Board.

Reeve Neufeld left the meeting at 10:16 a.m.

Reeve Neufeld re-entered the meeting at 10:18 a.m.

Reeve Neufeld thanked Ms. Braun and Mr. Schroeder, who then left the table at 10:22 a.m.

**PUBLIC  
HEARINGS:**

6. a) **Bylaw 481/05 Land Use Bylaw Amendment**

Reeve Neufeld called the public hearing for Bylaw 481/05 to order at 10:26 a.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 481/05 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority's submission.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment. There were several questions which Paul Driedger answered.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 481/05. Paul Driedger answered that there were none.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 481/05. There was no indication that anyone present wished to speak.

Reeve Neufeld closed the public hearing for Bylaw 481/05 at 10:33 a.m.

**MOTION 05-106**  
Bylaw 481/05  
Second reading

**MOVED** by Councillor Braun

That second reading be given to Bylaw 481/05 being a bylaw to amend and add to section 1.3 Definitions and to add more uses to section 7.11 and 7.14.

**CARRIED**

**MOTION 05-107**  
Bylaw 481/05  
Third reading

**MOVED** by Deputy Reeve Sarapuk

That third reading be given to Bylaw 481/05 being a bylaw to amend and add to section 1.3 Definitions and to add more uses to section 7.11 and 7.14.

**CARRIED**

Reeve Neufeld recessed the meeting at 10:55 a.m.  
Reeve Neufeld reconvened the meeting at 11:03 a.m.

**COUNCIL  
COMMITTEE AND  
CAO REPORTS:**

7. a) Council Report

Councillor Froese reported on the transportation meeting, Agricultural Land Task Force meeting, and meeting with Lyle Oberg.  
Councillor Braun reported no meetings  
Councillor Newman reported on meeting with Lyle Oberg.  
Councillor Thompson reported on Fort Vermilion Recreation Board.  
Councillor Wardley reported on Zama Recreation Board and MD Library Board meeting.  
Councillor Driedger reported on MEDC Teleconference, NAIT Advisory Board, AAMD&C Zone meeting, meeting with Lyle Oberg, and MD Library Board.  
Deputy Reeve Sarapuk reported on Agricultural Land Task Force, and High Level Forest Advisory meeting.  
Reeve Neufeld reported on Zone meeting, meeting with Lyle Oberg, and Agricultural Land Task Force.

**MOTION 05-108** **MOVED** by Councillor Driedger

That the verbal reports of Council be received as information.

**CARRIED**

7. b) CAO Report

**MOTION 05-109** **MOVED** by Councillor Newman

That the verbal report by the Interim Chief Administrative Officer be received as information.

**CARRIED**

**GENERAL  
REPORTS:**

8. There were no items under this heading

**OPERATIONAL  
SERVICES:**

9. a) Crosswalk and Fort Vermilion Public School Report

**MOTION 05-110** **MOVED** by Councillor Braun

That the report on the crosswalk at Fort Vermilion Public School be received as information.

**CARRIED**

9. b) Shoulder Pulls Five-Year Plan

**MOTION 05-111** **MOVED** by Councillor Driedger

That the 5 year shoulder plan be amended as follows:

Location	From	To
Savage Prairie Road	RR 14-5	RR 14-3

**CARRIED**

9. c) Moved to item 12. c)

9. d) Capital Budget Amendment - Zama Water Supply System Upgrading Project & Update

**MOTION 05-112** **MOVED** by Councillor Wardley

Requires 2/3

Majority

That the budget for the Zama Water Supply Systems Upgrading (6-41-50-03) be amended as follows:

Source of Approved Funding	2005 Capital Budget as Approved	Additional Funding	Source of Additional Funding	Ammended 2005 Capital Budget
MD #23 debenture	\$ 746,460	\$ 331,093	MD #23 debenture	\$ 1,077,553
Provincial grant	\$ 1,741,740	\$ 772,552	Provincial grant	\$ 2,514,292
	\$ 2,488,200	\$ 1,103,645		\$ 3,591,845

**CARRIED**

9. e) Capital Budget Amendment – Zama Water Source Study Project

**MOTION 05-113** **MOVED** by Councillor Wardley

That DCL Siemens Engineering Ltd. be contracted as the engineering firm for the Zama Water Supply Systems Upgrading Project.

**CARRIED**

**MOTION 05-114** **MOVED** by Councillor Wardley

That the design and the water supply well portion of the Zama Water Supply Systems Upgrading Project proceed.

**CARRIED**



**MOTION 05-115**     **MOVED** by Councillor Wardley

Requires 2/3

Majority

That the budget for the Zama Water Source Study (6-41-50-03) be amended as follows:

2005 Capital Budget as Approved	Additional Funding from General Capital Reserve	Amended 2005 Capital Budget
\$12,000	\$18,000	\$30,000

**CARRIED**

9.     f)     Director's Report

**MOTION 05-116**     **MOVED** by Councillor Braun

That the written report submitted by the Acting Director of Operational Services be accepted as information.

**CARRIED**

9.     g)     Skate Board Park

**MOTION 05-117**     **MOVED** by Councillor Driedger

Requires 2/3

Majority

That the 2005 Capital Budget be amended to include the Skateboard park upgrade with a cost of \$65,674.00 to be funded by the Community Facility Enhancement Program.

**CARRIED**

9.     h)     Fire Hydrants – Fort Vermilion

A general discussion was held on access to fire hydrants in Fort Vermilion.

Reeve Neufeld recessed the meeting at 12:15 p.m.

Reeve Neufeld reconvened the meeting at 1:01 p.m.

**PLANNING, EMERGENCY,  
AND ENFORCEMENT  
SERVICES:**

10. a) **Bylaw 492/05– Amending Safety Code Permit Fees;  
Electrical**

**MOTION 05-118**  
Bylaw 492/05  
First Reading

**MOVED** by Councillor Braun

That first reading be given to Bylaw 492/05 being a bylaw to amend the safety codes permit fees.

**CARRIED**

**MOTION 05-119**  
Bylaw 492/05  
Second Reading

**MOVED** by Councillor Froese

That second reading be given to Bylaw 492/05 being a bylaw to amend the safety codes permit fees.

**CARRIED**

**MOTION 05-120**  
Requires Unanimous  
Consent

**MOVED** by Councillor Driedger

That consideration be given to go to third reading for Bylaw 492/05 being a bylaw to amend the safety codes permit fees.

**CARRIED**

**MOTION 05-121**  
Bylaw 492/05  
Third Reading

**MOVED** by Deputy Reeve Sarapuk

That third reading be given to Bylaw 492/05 being a bylaw to amend the safety codes permit fees.

**CARRIED**

10. b) **Ambulance Services**

**MOTION 05-122**

**MOVED** by Councillor Wardley

That the update on the transfer of ambulance services from Municipalities to Regional Health Authorities be received as information.

**CARRIED**

10. c) **Property Sales of 100 A Street  
Road Closure in La Crete**

**MOTION 05-123** **MOVED** by Councillor Driedger

That the closed 100A Street in La Crete be sold to adjacent landowners for \$2.00 per front foot; subject to meeting all required conditions of the Municipal Government Act, with easements in place.

**CARRIED**

**CORPORATE  
SERVICES:**

11. a) **Bylaw 484/05 – Local Improvement**

**MOTION 05-124** **MOVED** by Councillor Thompson

That the Local Improvement for plan for constructing sidewalk on 45<sup>th</sup> Street from 46<sup>th</sup> Avenue to River Road from Plan 9322927 to Lot 4, Plan 6162RS in the Hamlet of Fort Vermilion be approved.

**CARRIED**

**MOTION 05-125** **MOVED** by Councillor Thompson  
Bylaw 484/05  
First Reading

That first reading be given to Bylaw 484/05 being a bylaw to approve a local improvement charge for constructing sidewalk on 45<sup>th</sup> Street from 46<sup>th</sup> Avenue to River Road from Plan 9322927 to Lot 4, Plan 6162RS in the Hamlet of Fort Vermilion.

**CARRIED**

11. b) **Bylaw 485/05 – Local Improvement**

**MOTION 05-126** **MOVED** by Councillor Braun

That the Local Improvement plan for applying cold mix asphalt along 98<sup>th</sup> Avenue from 99<sup>th</sup> Street to 100<sup>th</sup> Street in La Crete be approved.

**CARRIED**

**MOTION 05-127** **MOVED** by Deputy Reeve Sarapuk  
Bylaw 485/05  
First Reading

That first reading be given to Bylaw 485/05 being a bylaw to approve a local improvement charge for applying cold mix asphalt along 98<sup>th</sup> Avenue from 99<sup>th</sup> Street to 100<sup>th</sup> Street in the Hamlet of La Crete.

**CARRIED**

11. c) Bylaw 486/05 – Local Improvement

**MOTION 05-128** **MOVED** by Councillor Newman

That the Local Improvement plan for curb gutter and sidewalk on Plan 7921881, Block 17, Lots 3,4, and 5 and; Plan 3969TR, Block 4, Lots 1,2,3,and 4 in the Hamlet of La Crete be approved.

**CARRIED**

**MOTION 05-129** **MOVED** by Councillor Froese  
Bylaw 486/05  
First Reading

That first reading be given to Bylaw 486/05 being a bylaw to approve a local improvement charge for curb gutter and sidewalk on Plan 7921881, Block 17, Lots 3,4, and 5 and; Plan 3969TR, Block 4, Lots 1,2,3,and 4 in the Hamlet of La Crete.

**CARRIED**

11. d) Bylaw 487/05 – Local Improvement

**MOTION 05-130** **MOVED** by Councillor Froese

That the Local Improvement plan for applying cold mix asphalt on the lane of Plan 1160NY, Blocks 2 and 3; Plans 0024227 and 0423120, Block 2 in the Hamlet of La Crete be tabled.

**CARRIED**

11. e) Bylaw 490/05 – Local Improvement

**MOTION 05-131** **MOVED** by Councillor Thompson

That the Local Improvement plan for constructing sidewalk on 50<sup>th</sup> Street from 47<sup>th</sup> Avenue to River Road in the Hamlet of Fort Vermilion be approved.

**MOTION 05-132** **MOVED** by Councillor Braun

That Bylaw 490/05 – Local Improvement be tabled.

**CARRIED**

11. f) ADM 031 – PC Purchase for Council Members

**MOTION 05-133**  
Requires 2/3  
Majority

**MOVED** by Councillor Braun

That the 2005 capital budget be amended to include one additional PC in the amount of \$2500; with funding from the general operating reserve.

**CARRIED**

11. g) Ratepayer's Meetings

**MOTION 05-134**

**MOVED** by Councillor Newman

That ratepayer's meetings be set as follows:

Zama	April 28, 2005
High Level	April 25, 2005
Fort Vermilion	April 26, 2005
La Crete	April 27, 2005

**CARRIED**

**MOTION 05-135**

**MOVED** by Councillor Newman

That regular council meeting in April be changed from April 27 to April 28, 2005.

**CARRIED**

11. h) Edmonton City Center Airport – CAANA Workshop

**MOTION 05-136**

**MOVED** by Councillor Braun

That correspondence from the Commuter Air Access Network of Alberta be received for information.

**CARRIED**

11. i) AAMD&C Spring Convention

**MOTION 05-137**

**MOVED** by Councillor Driedger

That Council be authorized to attend the AAMD&C Spring Convention in Edmonton April 4-6, 2005.

**CARRIED**

**MOTION 05-138**    **MOVED** by Councillor Thompson

That consideration be given to move in camera to discuss issues under the *Freedom of Information and Protection of Privacy*, Alberta Regulation 200/95 (2:12 p.m.)

**CARRIED**

**IN CAMERA  
SESSION:**

12.    a)    **CAO Contract**

*Freedom of Information and Protection of Privacy Regulation Section 18(1) (d)*

12.    b)    **High Level Medical Clinic**

12.    c)    **Highway 697 and 88 Connector Intersection**

**MOTION 05-139**    **MOVED** by Councillor Braun

That Council come out of camera (2:57 p.m.)

**CARRIED**

**MOTION 05-140**    **MOVED** by Councillor Wardley

That the CAO Contract be approved as presented.

**CARRIED**

**MOTION 05-141**    **MOVED** by Councillor Newman

Requires 2/3  
Majority

That a letter be sent to the Minister of Transportation outlining the costs of the construction of Alternative A.2 for the Highway 697 and 88 Connector Intersection and the Municipal District of Mackenzie's contribution of 25% to a maximum of \$50,000 to the project

**CARRIED**

**MOTION 05-142**    **MOVED** by Councillor Braun

That Motion 05-131 be brought back to the table.

**CARRIED**

**MOTION 05-131      MOVED** by Councillor Thompson

That the Local Improvement plan for constructing sidewalk on 50<sup>th</sup> Street from 47<sup>th</sup> Avenue to River Road in the Hamlet of Fort Vermilion be approved.

**CARRIED**

**MOTION 05-143      MOVED** by Councillor Newman

Requires 2/3

Majority

That first reading be given to Bylaw 490/05 being a Bylaw to approve a local improvement charge for constructing a sidewalk on 50 street from 47 avenue to River Road in the hamlet of Fort vermilion.

**CARRIED**

**NEXT**

**MEETING DATE:**    13.    a)    **Tuesday, March 22, 2005**  
6:00 p.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**    14.    a)    **Adjournment**

**MOTION 05-144      MOVED** by Councillor Driedger

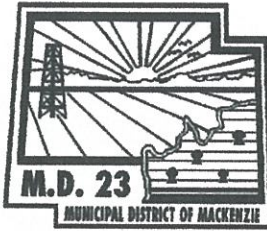
That the Regular Council meeting be adjourned (3:05 p.m.)

**CARRIED**

These minutes were adopted this 22<sup>nd</sup> day of March 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barbara Spurgeon,  
Executive Assistant



## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>March 22, 2005</b>
<b>Presented By:</b>	<b>Paul Driedger Director of Planning, Emergency &amp; Enforcement Services</b>
<b>Title:</b>	<b>DELEGATION Gord Burnell Aeromedical Emergency Services</b>
<b>Agenda Item No:</b>	5a)

#### **BACKGROUND / PROPOSAL:**

Gord Burnell, owner of Aeromedical Emergency Services has requested to meet with Council to discuss funding for the provision of ambulance services to the High Level rural area and the Hamlet of Fort Vermilion and area.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

With the proposed transfer of ambulance services from municipal to health authority Aeromedical had been dealing with the consultant for the health authority in regards to ambulance funding in 2005 but with the postponement of the transition Gord Burnell is requesting some time to discuss this with Council.

Aeromedical came to Council in early 2004 requesting an increase whereby Council increased the fees from \$86,000 to \$120,000 effective January 01, 2004.

#### **COSTS / SOURCE OF FUNDING:**

Current Budget \$120,000.

#### **RECOMMENDED ACTION:**

For Discussion .

Author:

Reviewed:

C.A.O.:





## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 22, 2005</b>
<b>Presented By:</b>	<b>Paul Driedger, Acting Director of Operational Services</b>
<b>Title:</b>	<b>Bylaw 298/02 Grass Cutting on Boulevards</b>
<b>Agenda Item No:</b>	9a

#### BACKGROUND / PROPOSAL:

Councilor Wardley requested that Bylaw 298/02 Grass Cutting on Boulevards be brought forward to Council for review.

Attached is Bylaw 298/02.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:



Currently, Bylaw 298/02 requires that residents are responsible for cutting the grass on boulevards adjacent to their property. The current bylaw works well and if the MD of Mackenzie were to take on this responsibility we would require additional staff and equipment which is not budgeted for.

#### COSTS / SOURCE OF FUNDING:

N/A

#### RECOMMENDED ACTION:

That Bylaw 298/02 for Grass Cutting on Boulevards be accepted for information.

Author: M. Krahn	Reviewed: 	C.A.O.: 
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**BYLAW NO. 298/02**

**BEING A BY-LAW OF THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
IN THE PROVINCE OF ALBERTA**

**TO PROVIDE FOR GRASS CUTTING ON BOULEVARDS  
WITHIN THE HAMLETS OF  
FORT VERMILION, LA CRETE AND ZAMA**

**WHEREAS**, the Municipal Government Act, being Chapter M-26.1 of the Revised Statutes of Alberta, 2000, hereinafter referred to as the "M.G.A." provides for decisions of council to be made by resolution or bylaw, and

**WHEREAS**, the Municipal District of Mackenzie No. 23 finds it expedient for landowner, lessee, tenant or agent of owner, in the Hamlets to cut the grass on a boulevard which abuts, and/or flanks a property occupied or owned by them;

**NOW THEREFORE**, the Council of the Municipal District of Mackenzie No. 23, duly assembled, enacts as follows:

Definitions.

1. In this bylaw the following shall mean:
  - a. **Boulevard** – that portion of land from the property line to the center of adjacent streets, laneways and utility rights-of-way.
  - b. **Hamlets** – the hamlets of La Crete, Fort Vermilion and Zama.
2. Owners of property within the hamlets are responsible to cut the grass on boulevards adjacent to their property when the grass exceeds a height of eight (8) inches.
3. Where the owner or tenant fails to cut the boulevard grass when the grass exceeds a height of eight (8) inches, any Bylaw Enforcement Officer employed by the municipality has the authority to issue an order to the resident requesting that the grass on the boulevard be cut within 14 calendar days.
4. Where the owner and the tenant are not one and the same and an order to cut grass is issued, the order will be given to both the owner and tenant.
5. Where the owner or tenant fails to cut the boulevard grass after the 14-day period mentioned in Section 3, the municipality may authorize any municipal employee to cut the grass and charge the work done as a debt due to the

municipality or charge the work done against the property as taxes due and owing.

6. Charges against the owner pursuant to Section 5 will be made in accordance with the Municipal District of Mackenzie Fee Schedule Bylaw.
7. An owner who considers himself aggrieved by an order given under this bylaw may, within ten (10) days of the date upon which service of the order was made, appeal that order to the Chief Administrative Officer by written notice personally delivered to the Municipal District of Mackenzie office.
8. The Municipal District of Mackenzie retains the right to make special provisions for cutting grass on main thoroughfares on a case-by-case basis.

First Reading given on the 4th day of June, 2002.

Signature on file  
Bill Neufeld, Reeve

Signature on file  
Eva Schmidt, Executive Assistant

Second Reading given on the 4th day of June, 2002.

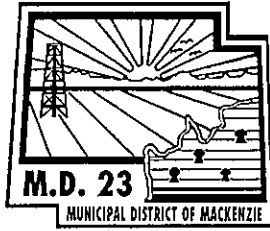
Signature on file  
Bill Neufeld, Reeve

Signature on file  
Eva Schmidt, Executive Assistant

Third Reading and Assent given on the 4th day of June, 2002.

Signature on file  
Bill Neufeld, Reeve

Signature on file  
Eva Schmidt, Executive Assistant



## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	March 22, 2005
Presented By:	Paul Driedger, Acting Director of Operational Services
Camera	Highway 697 and 88 Connector Intersection Through Connection
Agenda Item No:	9b)

#### BACKGROUND / PROPOSAL:

Administration and council members recently had a meeting with the Minister of Transportation to discuss a number of importation issues. One of the issues discussed was the safety of the Highway 697 and 88 Connector Intersection and what the MD of Mackenzie would contribute towards the project.

At the March 8, 2005 Council Meeting council made a motion to contribute 25% of the costs of the project to a maximum of \$50,000

#### **Motion 05-140**

That a letter be sent to the Minister of Transportation outlining the costs of the construction of Alternative A.2 for the Highway 697 and 88 Connector Intersection and the Municipal District of Mackenzie's contribution of 25% to a maximum of \$50,000 to the project.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Administration approached EXH to do an estimate on the cost of constructing the through lane as recommended by council. EXH did a Type "A" Preliminary Cost Estimate for two options: paved surface and gravel surface.

#### Type "A" Preliminary Cost Estimate

Paved Surface	\$381,150.00
Gravel Surface	\$205,700.00

Following is a summary of costs for Alberta Transportations recommended alternatives and the Municipal District of Mackenzie's recommended alternatives.

Suggested Improvement Strategy	COST	
	Alberta Transportation	Municipal District of Mackenzie
General Safety Improvement Options:		
• Increase conspicuity of the curve	\$20,000	\$20,000
• Improve the signing and delineation	\$14,000	\$14,000
• Provide partial illumination	\$75,000	\$75,000
Northbound Right Turn Improvement Alternative A.1 (Right Turn Lane for northbound traffic)	\$190,000	
Southbound Left Turn Improvement Alternative B.3 (Southbound Left Turn Lane with the Jug Handle)	\$290,000	
Northbound Right Turn Improvement Alternative A.2 (Through Connection Lane for northbound traffic)		\$381,150
<b>Total Cost</b>	<b>\$589,000</b>	<b>\$490,150</b>

As seen above, there is a cost savings of \$98,850 for the construction of the MD's recommended action of constructing a through connection lane as compared to Alberta Transportations recommended alternative.


**COSTS / SOURCE OF FUNDING:**

The Municipal District of Mackenzie will contribute 25% to a maximum of \$50,000 to the cost of constructing the through connection.

Description	MD Portion	Alberta Transportation	Total Cost
Through Connection Lane - Paved Surface	\$50,000	\$331,150	\$381,150
Through Connection Lane - Gravel Surface	\$50,000	\$155,700	\$205,700

**RECOMMENDED ACTION:**

That the update on the Highway 697 and 88 Connector Intersection Through Connection costs be received for information.

Author: M. Krahn	Reviewed:	C.A.O.:	
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**LA CRETE**  
Box 349  
La Crete, Alberta T0H 2H0  
Telephone: (780) 928-4461  
Fax: (780) 928-4465  
Email: lacrete@exheng.com

March 10, 2005

EXH File:

Municipal District of Mackenzie No. 23  
P.O. Box 1690  
La Crete, AB T0H 2H0

Attention: Mary Jane Krahn

**RE: Intersection of Secondary Highway 697 and the Highway 88 Connector Road**

As per your request, EXH Engineering Services Ltd. is providing the Municipal District of Mackenzie No. 23 (MD) with two (2) – Type "A" – preliminary cost estimates. The cost estimates are for the construction of a tapered deceleration lane from S.H. 697 and projecting east for approximately 950 m joining the 88 Connector Road (refer to sketch).

The following are the estimated construction cost for the above mentioned project:

**Type "A" –Preliminary Cost Estimates**

Descriptor	Scenario 1 - A.C.P	Scenario 2 - Gravel Surface
Grading	\$90,000	\$90,000
Base Course	\$115,000	\$30,000
Pavement (A.C.P)	\$85,000	\$25,000
Remove Right Turning Lane	\$20,000	\$20,000
Utilities	\$5000	\$5000
Engineering (10%)	\$31,500	\$17,000
Contingencies (10%)	\$34,650	\$18,700
<b>Total</b>	<b>\$381,150</b>	<b>\$205,700</b>

**Notes:**

1. Based on an RAU – 107 Standard (one lane traffic).
2. Gravel Surface option requires a tapered lane and a transition constructed of Base and Pavement for approximately 300m.
3. Estimates are based on a per kilometer estimate.

Prior to any planning regarding the improvements of this intersection, Alberta Infrastructure and Transportation (A.I.T.) should be notified.

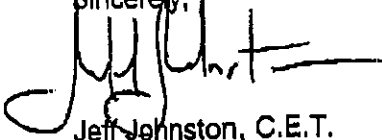
Municipal District Of Mackenzie No. 23  
March 10, 2005  
Page 2 of 2

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EXH File:

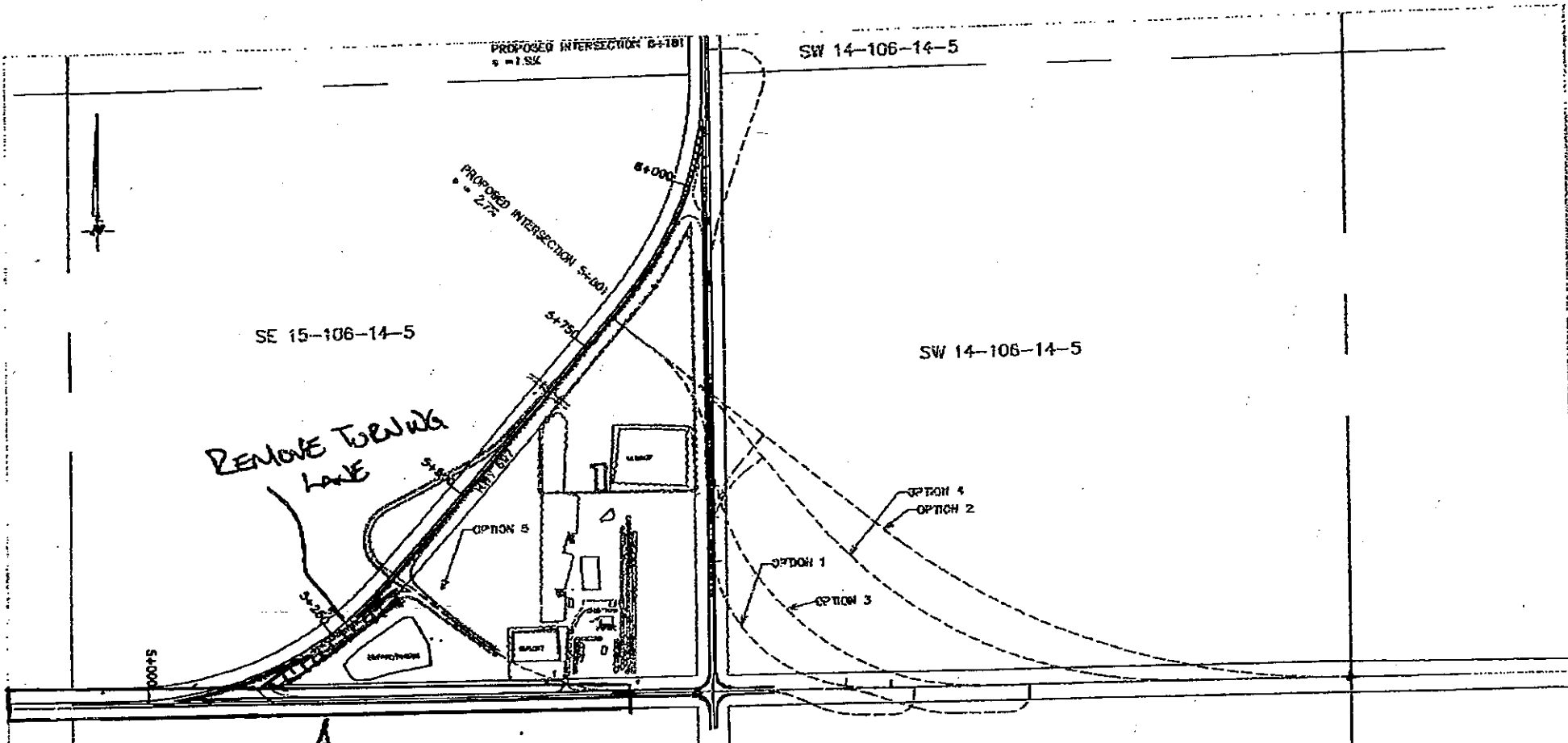
If you have any questions or concerns, please call me at (780) 928-4461.

Sincerely,



Jeff Johnston, C.E.T.  
Area Manager  
Enclosure(s)

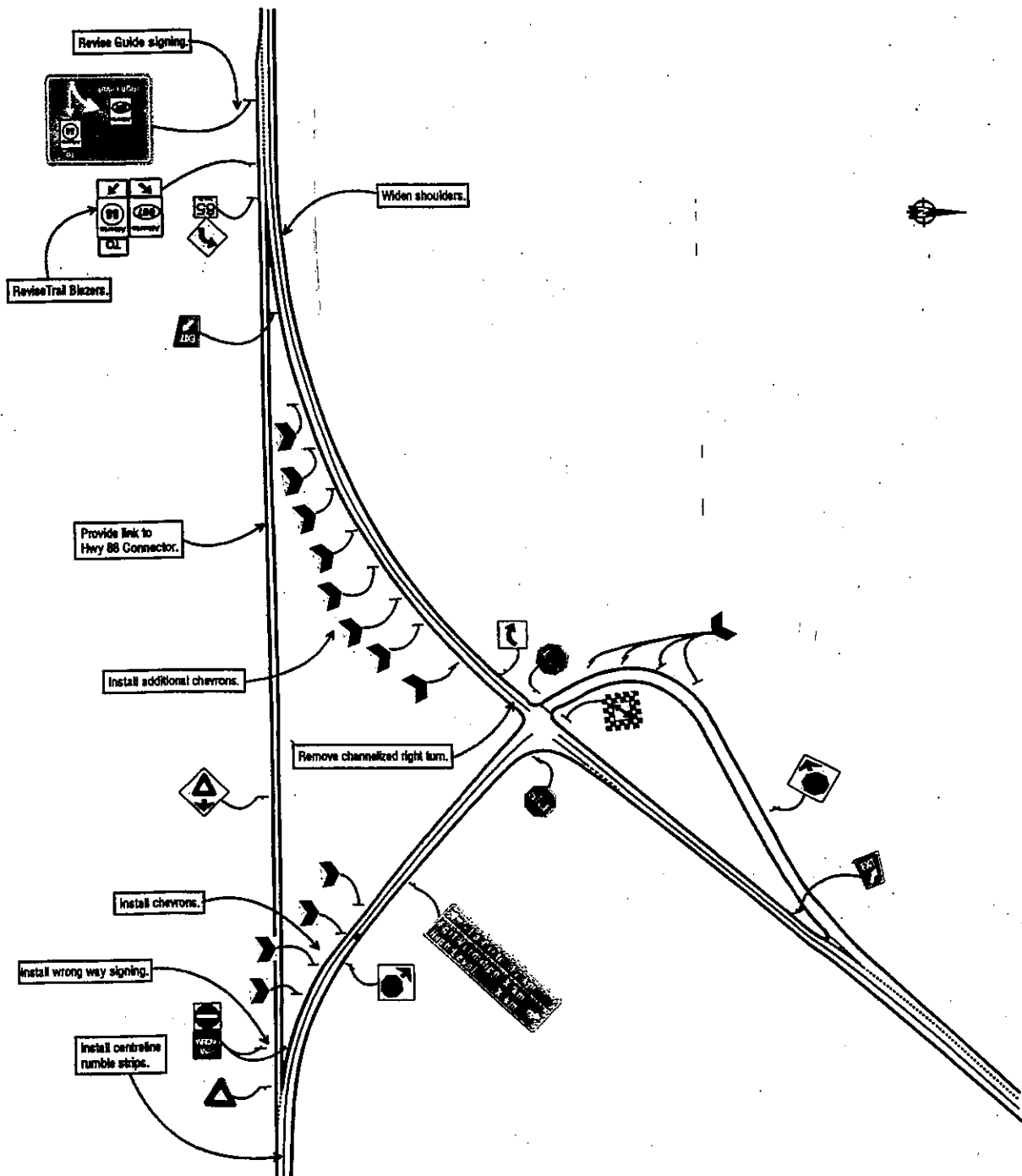
cc: Bud Norris, EXH Edmonton  
Reiner Buchsdrucker, EXH Grande Prairie



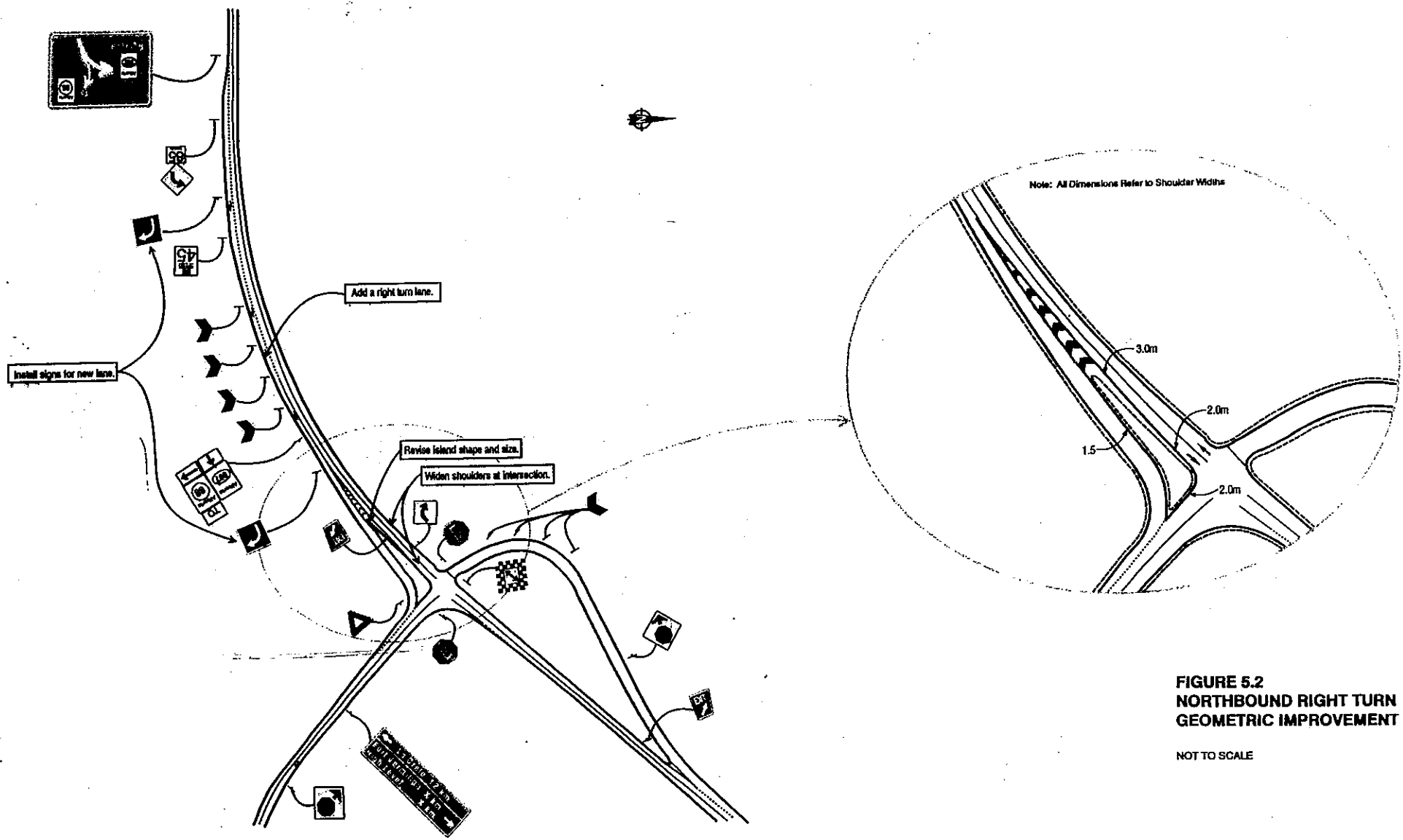
NW 11-106-14-5

		HWY 88 CONNECTOR FROM E. OF HWY 637 TO JCT HWY 637 1/2 TO HWY 637 OPTION 6 DATE: May 25/01 PROJECT NO: 210400 SHEET NO: OPT-5
EXH Engineering Services Ltd. And Also: Peder Mortenboe - Mackenzie, Peder Mortenboe - Mackenzie, Peder Mortenboe - Mackenzie, Peder Mortenboe - Mackenzie, Peder Mortenboe - Mackenzie 444-1000		





**FIGURE 5.3: NORTHBOUND RIGHT TURN  
GEOMETRIC IMPROVEMENT A.2**



**FIGURE 5.2**  
**NORTHBOUND RIGHT TURN**  
**GEOMETRIC IMPROVEMENT A.1**  
  
NOT TO SCALE



## 6.4 Suggested Improvement Cost Assessment

The suggested improvements, along with their costs and risk ratings are summarized in TABLE 6.1.

The general safety improvements are complementary to one another and so can be combined to further increase the level of safety at the intersection. Since the costs associated with the improvements to the intersection signing and the horizontal curve conspicuity are low, preventing a single collision within one year would yield a significant return on investment. The geometric improvement alternatives are more costly and will have a substantially longer payback period.

**TABLE 6.1 COST ASSESSMENT OF SUGGESTED IMPROVEMENTS**

SUGGESTED IMPROVEMENT STRATEGY	COST	ESTIMATED REDUCTION IN THE RISK RATING
<b>General Safety Improvement Options:</b>		
o Increase the Consipuity of the Horizontal Curve;	\$20,000	D to B
o Improve the Signing and Delineation; and,	\$14,000	C to B
o Provide Partial Illumination.	\$75,000	D to C
<b>Northbound Right Turn Improvement Alternative A.1.</b> (Incl. 200m of shoulder widening estimated at \$90,000)	\$190,000	E to C
<b>Southbound Left Turn Improvement Alternative B.3.</b> (Incl. acceleration lane & 250m of shoulder widening)	\$290,000	C to B

Note: Improvement A.2, which received community support, has an estimated cost of \$515,000.

*Collision Risk Ratings:*

*A: lowest risk level*

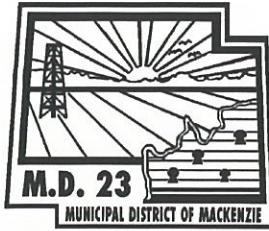
*D: moderate-high risk level*

*B: low risk level*

*E: high risk level*

*C: moderate-low risk level*

*F: highest risk level*



## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 22, 2005</b>
<b>Presented By:</b>	<b>Paul Driedger, Acting Director of Operational Services</b>
<b>Title:</b>	<b>La Crete Lane Block 2 &amp; 3 Cold Mix Asphalt Project</b>
<b>Agenda Item No:</b>	9.c)

#### BACKGROUND / PROPOSAL:

The 2005 Budget includes cold mix asphalt for lanes 2 and 3 (between 99<sup>th</sup> and 100<sup>th</sup> Avenue and 100<sup>th</sup> and 101<sup>st</sup> avenue, respectively) from 100<sup>th</sup> to 101<sup>st</sup> street in La Crete. Local improvements have been prepared and were presented to council at the March 8, 2005 council meeting, where they were tabled to research a policy on local improvements for laneways.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:



Policy FIN018 clearly states that local improvements are charged as frontage. The cold mix asphalt project is in a back alley and faces back property lines on both sides of the project. Examination of the project shows that it does not qualify for funding from local improvements as per policy FIN018.

#### COSTS / SOURCE OF FUNDING:

The La Crete Lane Block 2 & 3 Cold Mix Asphalt project was approved for the 2005 budget out of the Roads Reserve for a total of \$57,000, which was the complete cost of the project.

#### RECOMMENDED ACTION:

That the update on the La Crete Lane Block 2 & 3 Cold Mix Asphalt project be accepted as information.

Author: M. Krahn	Reviewed: 	C.A.O.: 
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## Municipal District of Mackenzie No. 23

<b>Title</b>	<b>Frontage (Residential, Institutional, Commercial and Industrial) for curb, gutter, pavement and sidewalks.</b>	<b>Policy No:</b>	<b>FIN018</b>
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### **Purpose**

To provide for the implementation of frontage to be assessed in all residential, institutional, commercial and industrial areas for the installation of road improvements such as curb, gutter, pavement and sidewalks.

### **Policy Statement and Guidelines**

The Municipal District of Mackenzie No. 23 recognizes the need for a Local Improvement Tax to be charged for the upgrading of roads and streets in the residential, institutional, industrial and commercial areas within the hamlets. This Tax is needed to supplement the annual budget approvals so that all needed improvements can be made in a timely manner. The percentage of assessment assigned to frontage is to be the specified percentage of the total project costs defined below. These assessment costs will then be evenly distributed amongst the frontage as provided in the Municipal Government Act. The following frontage assessments are to be used:

- 1) A 30% frontage assessment will be assessed to the landowners for projects initiated by the Municipal District of Mackenzie No. 23. This will be charged in accordance with the Municipal Government Act.
- 2) A 100% frontage assessment will be assessed to the landowners for projects initiated by petition to the Municipal District of Mackenzie No. 23.
- 3) Improvements are defined as a structural enhancement such as gravel to pavement, ditch to curb and gutter, and no sidewalk to sidewalk.
- 4) Improvements exclude "gravel to pavement" for the residential category. Costs for this improvement will be borne by the Municipal District of Mackenzie

	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>	<b>June 19, 2001</b>	<b>01-323</b>
<b>Amended</b>	<b>March 19, 2002</b>	<b>02-216</b>
<b>Amended</b>	<b>April 29, 2003</b>	<b>03-250</b>

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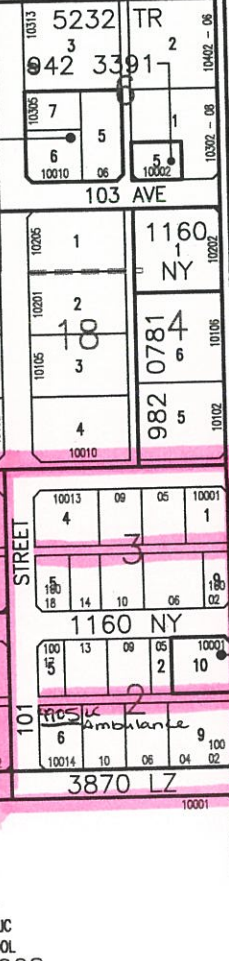
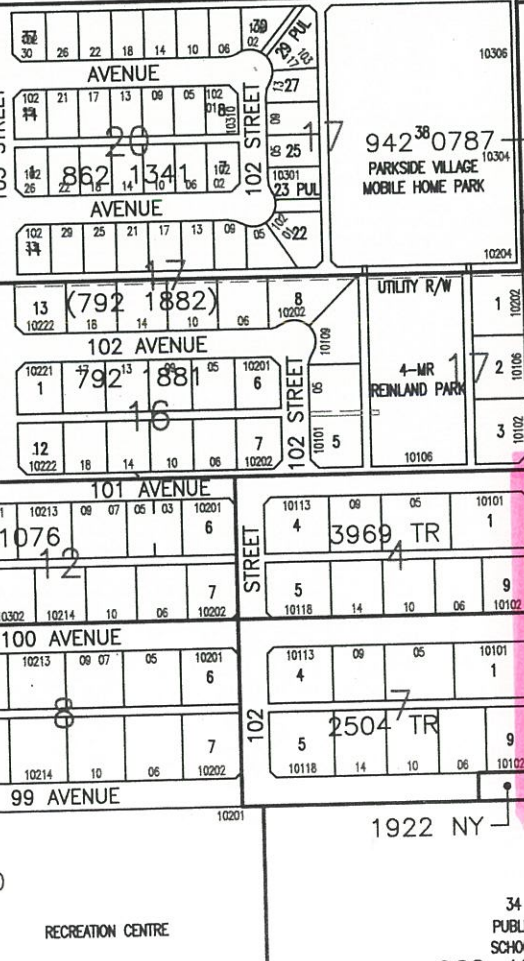
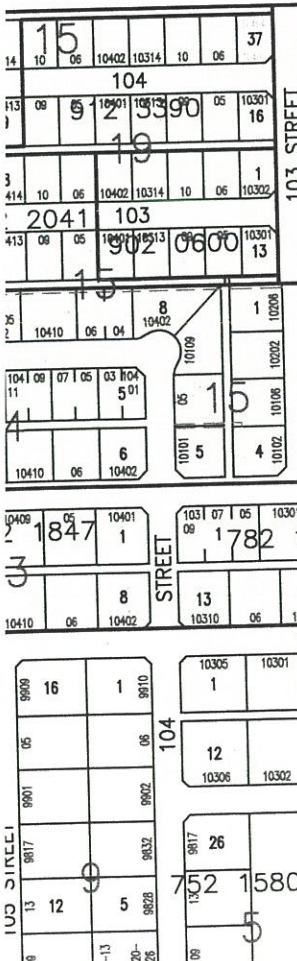
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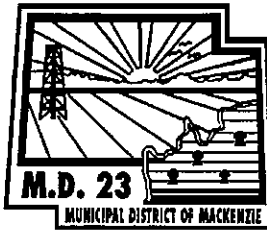
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R/W 14



## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 22, 2005</b>
<b>Presented By:</b>	<b>Paul Driedger, Acting Director of Operational Services</b>
<b>Title:</b>	<b>99<sup>th</sup> Street Prairie Grain Roads Program Application</b>
<b>Agenda Item No:</b>	9D

#### BACKGROUND / PROPOSAL:

At the December 14, 2004 Council meeting, council approved application to the Prairie Grain Roads Program (PGRF) for the upgrading of 99<sup>th</sup> Street in La Crete.

#### **Motion 04-896**

That authorization be given to proceed with the application for 99<sup>th</sup> Street Upgrading under the Prairie Grain Roads Funding Program.

EXH made the application for 99<sup>th</sup> Street to the program.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

On February 28, 2005 Administration received a letter, stating that the project did not qualify for funding assistance under the PGRF program.

#### **Option 1**

That the update on the application to the Prairie Grain Roads Program for the upgrading of 99<sup>th</sup> Street in La Crete be accepted as information.

#### **Option 2**

That a letter be written to the Minister of Transportation emphasizing the importance of the Prairie Grain Roads Program to assist with projects such as the 99<sup>th</sup> Street Upgrading project.

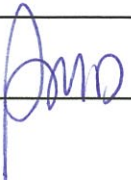



**COSTS / SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

That a letter be written to the Minister of Transportation emphasizing the importance of the Prairie Grain Roads Program to assist with projects such as the 99<sup>th</sup> Street Upgrading project.

Author: M. Krahn	Reviewed: 	C.A.O.: 
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Agriculture and  
Agri-Food Canada

Agriculture et  
Agroalimentaire Canada

Prairie Farm Rehabilitation  
Administration

Administration du rétablissement  
agricole des Prairies

4505-1-3-P8

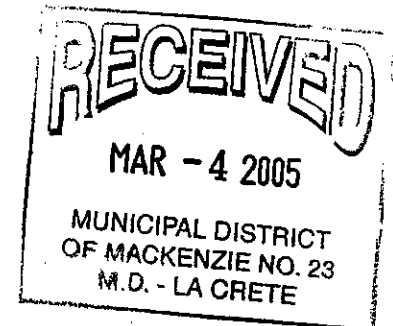
February 28, 2005

M.D. of MacKenzie  
P.O. Box 640  
Fort Vermilion, Alberta  
T0H 1N0

Attention: Paul Driedger  
A/Director of Operational Services

Dear Mr. Driedger:

Re: Prairie Grain Roads Program (PGRP) - 99<sup>th</sup> Street, La Crete



Your application for funding assistance under the above-noted program has been assessed according to screening and rating criteria established by the Agreement Management Committee for the Prairie Grain Roads Program. Based on the information provided in your application and the assessment of the Committee, the above project did not achieve a sufficient rating to qualify for assistance under the program. At this time all funding available for assistance to municipal road construction has been allocated.

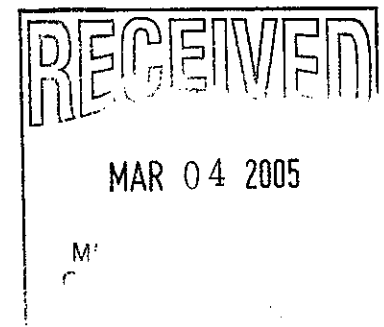
If you have any questions about the evaluation or approval process please feel free to contact the undersigned at 403-292-5720.

On behalf of the Agreement Management Committee, I would like to thank you for your interest in the Prairie Grain Roads Program.

Sincerely,

R.W.Cameron, P.Eng.  
Secretariat  
Prairie Grain Roads Program

cc. PFRA Information Centre



TO: MD of MACKENZIE,

**EXH Engineering  
Services  
Ltd.****LA CRETE**Box 349  
La Crete, Alberta T0H 2H0  
Telephone: (780) 928-4461  
Fax: (780) 928-4465  
Email: lacrete@exheng.com

March 10, 2005

EXH File: 1004580

Municipal District of Mackenzie No. 23  
P.O. Box 1690  
La Crete, AB T0H 2H0Attention: Paul Driedger  
Acting Director of Operational Services**RE: 99<sup>th</sup> St - Prairie Grain Roads Program (PGRP)**

Further to the letter dated February 28, 2005, received from the Prairie Farm Rehabilitation Administration, an inquiry on the application submitted by the Municipal District for funding was made.

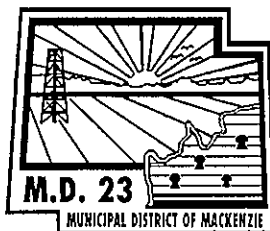
Bob Cameron, of the Prairie Grain Roads Program, informed EXH that the application met all criteria for this program. Furthermore, he was impressed with the application. It was also mentioned that out of the 36 applications submitted, only six were approved for funding. As 2005 is the last year for this program, PFRA had only \$6,000,000 remaining in the budget for the program.

From additional discussions, the application ranked in the top third of the submissions. If the program had additional funds, in all likelihood, it would have been selected.

If you have any questions or concerns, please call me at (780) 928-4461.

Sincerely,

  
Jeff Johnson, C.E.T.  
Area Managercc: Jason Gabriel, MD of Mackenzie No. 23  
Mary Jane Krahn, MD of Mackenzie No. 23  
Reiner Buchsdrucker, EXH Grande Prairie



## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	March 22, 2005
Presented By:	Paul Driedger, Acting Director of Operational Services
Title:	Assumption Bypass Contract Clause
Agenda Item No:	9e)

#### BACKGROUND / PROPOSAL:

During the preliminary phases of the assumption bypass project the Dene Tha have always been identified by the Municipal District of Mackenzie as a stakeholder in the project. They were acknowledged as a party that would benefit from the project in our initial application for provincial funding under the Resource Road program administered by Alberta Transportation. As early as June 15, 2004 Reeve Neufeld contacted the Dene Tha to request their participation in the project.

During the application for right of way reassignment, Public Lands and Forest Division of Alberta Sustainable Resource Development also stated that the Dene Tha was a stake holder and needed to be notified of the project. On January 28, 2005 a letter was sent to the Dene Tha requesting that they relay any concerns they may have pertaining to the project.

Representatives of the Dene Tha contacted EXH Engineering and made some inquiries about the proposed Assumption Bypass Project. The Dene Tha informed EXH that the project was taking place on "Traditional Lands" and as such they felt they had some influence over the area in question. The impression given was that the Dene Tha could halt construction of the Assumption Bypass if their concerns were not addressed.

Representatives from the Dene Tha suggested that the project should be sole sourced to Dene Tha Contracting. They were informed that neither the Municipal District of Mackenzie or Alberta Transportation would apply funding to a project run in such a fashion. It was suggested that perhaps the Dene Tha could secure INAC funding instead. This was not pursued. EXH suggested that perhaps the Municipal District and Alberta Transportation would consider a contract clause directing the successful contractor to obtain a percentage of the labour and equipment from the

Dene Tha. The Dene Tha expressed an interest in submitting a proposal to be sole sourced the clearing portion of the project. EXH explained the situation to staff at the Municipal District and it was agreed that on principal this could be considered.

EXH the Municipal District and Alberta Transportation had a meeting to review the project schedule and budget. At that meeting Danny Jung informed us that in past contracts clauses pertaining to first nation labour and equipment have been used by Alberta Transportation. He stated that if the Municipal Districts Council approved the use of such a clause and if transportation were asked by the municipality, they would consider its acceptability at that time. He also confirmed that sole sourcing the clearing could be considered subject to obtaining a competitive price based on engineering estimates. Municipal District management expressed an interest in entering into discussions with the Dene Tha about the possibilities.

Representatives from the Dene Tha responded positively to the idea of twenty (20) percent of the labour and equipment being supplied by them and are preparing a proposal and cost estimate to do the clearing. To date the Municipal District has not yet received a labourer and equipment list and the clearing proposal is expected during the next week.

EXH Engineering has provided the Municipal District with the attached clause for first nation labour and equipment supply. This is the same wording EXH has used in contracts they have prepared for Alberta Transportation. Administration had Brownlee LLP review the clause and they provided the following comments. Brownlee's recommendations have been forwarded to EXH for considerations during contract preparation.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

As the Dene Tha First Nation is a stake holder in the assumption bypass project, it is to our mutual advantage to cooperate on this project. The Dene Tha have requested to provide the clearing and to supply some labour and equipment for the project. Alberta Transportation has stated that they would consider these two conditions if requested to by the Municipal District.

If the Municipal District were to approve of these conditions then it would improve relations between governments and most likely it would reduce the possibility of interference with the construction phase. It can also be assumed that there may be a cost savings for the Municipal District as a portion of the labour and equipment would not have to be mobilized very far.

#### **COSTS / SOURCE OF FUNDING:**

Fifty (50) percent of the funding would come from the approved Capital Budget and fifty (50) percent would be funded through the Resource Road Program.

**RECOMMENDED ACTION:**

Motion 1

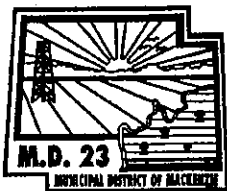
That, the clearing for the Assumption Bypass Project be awarded to Dene Tha Contracting subject to receiving a proposal that is within fifteen (15) percent of the engineering estimate and Alberta Transportation consenting to apply Resource Road Funding to the clearing.

Motion 2

That, the clause establishing that twenty (20) percent of the labour and equipment be included in the contract for the Assumption Bypass project subject to Alberta Transportation consenting to apply Resource Road Funding to the contract with the inclusion of this clause.

Author: S. Rozee    Operational Services    Reviewed: P. Driedger    C.A.O.:

A handwritten signature in blue ink, appearing to be 'P. Driedger', is written over the 'Reviewed:' field of the signature line.



## Municipal District of Mackenzie No. 23

P.O. Box 640

Fort Vermilion Alberta T0H 1N0

Phone: (780) 927-3718

Facsimile: (780) 927-4266

# facsimile transmittal

To: **Arlin Delisle** Fax: **424-3254**  
*Brownlee LLP*

From: **Steve Rozee** Date: **March 11, 2005**  
*Project Services Technologist*

Re: **First Nation Employment Clause** Pages: **6**

Cc:

For your action     For review     Please comment     Please reply     For your file

Hi Arlin,

Please find attached the clause provided by EXH Engineering. I am sure that their lawyers have reviewed it however; I need an opinion from your firm for the file. Alberta Transportation has indicated that they have used similar clauses for past contracts where "traditional lands" were involved. Please comment by noon on Monday, March, 14, 2005 at the latest.

If you have any questions or require further information please do not hesitate to contact me at (780) 927-3718 or (780) 841-1965.

Thank you



Steve Rozee

*This communication is intended for the use of the recipient to whom it is addressed, and may contain confidential, personal and or privileged information. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed.*

# EXH Engineering Services Ltd.

**LA CRETE**  
 Box 349  
 La Crete, Alberta T0H 2H0  
 Telephone: (780) 928-4461  
 Fax: (780) 928-4465  
 Email: lacrete@exheng.com

## FAX MEMO

Date: March 11, 2005  
 Number of pages: 5 (includes cover page)  
 EXH File: 1004481

To: Dene Tha' First Nation  
 Attn: Steve Dean  
 Re: Assumption Road - Aboriginal Employment Clause  
 Fax: (780) 321-2330

cc: Steve Rozee, MD of Mackenzie No. 23  
 Reiner Buchsdrucker, EXH Grande Prairie

From: Jeff Johnston

If all pages are not received please notify this office immediately.

Phone: (780) 928-4461  
 Fax: (780) 928-4465

Original to Follow:   
 Fax Only:



Information Only  Urgent  Review  Reply ASAP  Please Comment

Attached is a copy of the clause for Native employment on the Assumption Bypass Project.

Please review and comment as necessary. Also, please complete the information required for Section 5.22.3 Construction Equipment and Rates. If you need more room, send it on another sheet and we will incorporate it into the document.

Also, please submit your proposal for clearing the entire road right-of-way.

Jeff



## 5.22 ABORIGINAL EMPLOYMENT

### 5.22.1 General

This Contract is designed to provide opportunities to the Dene Tha' First Nation for:

- Employment of Dene Tha' First Nation members, and
- Hiring of construction equipment owned or owned and operated by Dene Tha' First Nation members.

Membership in the Dene Tha' First Nation is determined by the Dene Tha' First Nation, based on possession of a currently valid Dene Tha' First Nation Treaty number.

The Contractor shall meet with Dene Tha' First Nation representatives within 7 days after awarding of the Contract to develop an employment agreement. The employment agreement, shall contain restrictions regarding labour and equipment content on the Contractor's overall work force and shall be finalized within 30 days after commencement of the Contract. The minimum labour and equipment content shall be 20% unless otherwise agreed upon.

### 5.22.2 Project Representatives

The Dene Tha' First Nation Representative, unless otherwise designated by the Dene Tha' First Nation, shall be:

<u>Contact name</u>	<u>Telephone</u>
Archie Seniantha	(780) 321-3862
Alternate:	(780) 321-3774
Fax:	(780) 321-3886

The Dene Tha' First Nation Coordinator, unless otherwise designated by the Dene Tha' First Nation, shall provide on-site labour and equipment employment coordination services for Dene Tha' First Nation members. The Dene Tha' First Nation Coordinator, unless otherwise designated by the Dene Tha' First Nation, shall be:

<u>Contact name</u>	<u>Telephone</u>
Archie Seniantha	(780) 321-3882
Alternate:	(780) 321-3774
Fax:	(780) 321-3886

The Municipal District of Mackenzie No. 23 (MD) Representative for Administration of the Project and the Referee on matters of labour and equipment employment for the Contract, unless otherwise designated by the MD, shall be:

Reiner Buchsdrucker

Telephone: (780) 538-2667



Rates paid for Dene Tha' First Nation construction equipment shall be based on the current edition of the construction equipment Rental Rates Guide published by the Alberta Roadbuilders and Heavy Construction Association (ARHCA), while weekly and monthly rates, shall not be less than 90% and 80%, respectively of the foregoing rates. Weekly rates applies when equipment works more than 60 hours but less than 180 hours per month. Monthly hire applies when equipment works 180 hours or more per month.

Additional rental equipment, not listed above, will be charged at the applicable rates contained in the Alberta Road Builders and Heavy Construction Association's current Rental Rates.

### **5.22.5 Labour and Equipment Requirements**

#### **5.22.5.1 General**

The Dene Tha' First Nation labour and construction equipment required to be used by the Contractor and its subcontractors and sub-trades shall be subject to:

- the availability of labour with suitable qualifications,
- the availability of construction equipment in suitable condition,
- suitable performance of such labour and construction equipment.

The Contractor shall not be required to rehire labour or construction equipment previously removed from the Site due to unsatisfactory performance.

#### **5.22.5.2 List of Available Labour**

Occupation	Number of Available Employees
Flagpersons	
Labourers	
Equipment Operators	

The Dene Tha' First Nation labour will be recruited through the Dene Tha' First Nation Coordinator. Capable, qualified and experienced Dene Tha' First Nation members will have first-right-of-refusal on the above noted positions.

#### **5.22.6 Assurance**

The MD's Representative for Administration will act as the Referee.

As the work progresses and is assessed at the completion of the Contract, the Referee will determine the following:

- The equipment listed in section 5.22.4 was given ample opportunity to work at the applicable rates.
- The labour positions were given ample opportunity to work as per section 5.22.5.2.

#### **5.22.7 Settlement of Disputes**

If a dispute arises between the Dene Tha' First Nation and the Contractor, including:

- the competency or qualifications of a worker or construction equipment proposed by the Dene Tha' First Nation Coordinator, or
- the rejection by the Contractor of a proposed worker, or construction equipment, from the Dene Tha' First Nation, or
- the performance of a worker, or construction equipment, from the Dene Tha' First Nation, or
- the termination of the use of a worker, or construction equipment, from the Dene Tha' First Nation for cause,

the matter in dispute shall be referred to the Referee for determination. The decision of the Referee shall be final and binding on both parties.



**B R O W N L E E**  
L L P  
Barristers & Solicitors

Suite 2200, Commerce Place  
10155 - 102 Street  
Edmonton, AB Canada T5J 4G8  
Telephone: (780) 497-4800  
Telecopier: (780) 424-3254  
E-Mail: e-mail@brownleelaw.com  
WebSite: www.brownleelaw.com

Refer to: A.D. Delisle  
Direct Line: (780) 497-4844  
E-mail: adelisle@brownleelaw.com  
Your File#:   
Our File#: 71688-001/ADD

March 14, 2005

M.D. OF MACKENZIE NO. 23      *Via Email: srozee@md23.ab.ca*  
P.O. Box 640  
Fort Vermilion, Alberta  
T0H 1N0

**ATTENTION: Steve Rozee**

Dear Sir:

**RE: FIRST NATIONS EMPLOYMENT CLAUSE**

Further to our conversation of March 11, 2005, we have reviewed the contract terms relating to the hiring of First Nations persons that you are considering for inclusion in the Assumption Bypass Project tender. We have not reviewed the entire Agreement and therefore we cannot indicate whether these terms are consistent with the rest of the Agreement, nor can we advise as to the consequences or risks should the term be breached.

In principle there is nothing wrong with including such a hiring clause in the contract. We do however raise for your consideration the following concerns with the present wording.

Section 5.22.2 currently states at paragraph 3:

1. "The employment agreement, shall contain restrictions regarding labor and equipment content on the contractors overall work force and shall be finalized within 30 days after commencement of the contract.

**Suggestion:** This sentence could be clarified by adding after the term "work force" the words "as described herein," to indicate it is the items identified in the terms that are being discussed.

2. The last sentence of this section states "the minimum labor and equipment content shall be 20% unless otherwise agreed upon."

**Suggestion:** We suggest adding to the beginning of the sentence "Unless rendered impracticable by operation of section 5.22.5.1,".

We trust the forgoing is order in light of the quick response you requested. Should you require further consideration of these sections or the entire contract, we would of course be pleased provide assistance.

Yours truly,

ARLAN D. DELISLE  
ADD/bn

SUITE 1000 / 700 - 9th AVENUE S.W. / CALGARY, ALBERTA, CANADA T2P 3V4

CANADA LTD.

(403) 261-1200  
FAX (403) 263-1002

March 18, 2005

Council  
M.D. of MacKenzie #23  
P.O. Box 640  
Fort Vermilion, AB  
T0H 1N0

9F

Addition to  
Agenda

To Whom It May Concern:

RE: LIGHTS AT SIGN CORNER

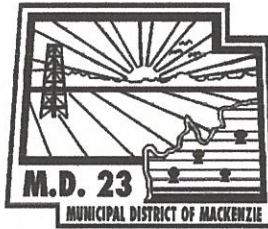
I am writing today regarding the lack of lighting that we currently have at sign corner and the hazard that this imposes. I have been in contact with Lisa Wardley, the Ward 10 representative, and I have received by fax a copy of the diagram indicating where the lights were to be located. I agree with the lights being placed on the north side of the road, but I do not feel that this would be enough light to illuminate the intersection. A safety concern is there should be additional lighting on the southeast corner of the intersection to accommodate the truck pullout (as I have marked on the attached drawing).

As a major tax payer within the M.D. of MacKenzie #23 I feel it is necessary to address issues regarding safety. During the busy winter season, as we all know there is an over abundance of traffic (big trucks w/ trailers, crew trucks, personal vehicles, etc), that are using this road as main access to and from Zama and the Apache field. This additional lighting will make the intersection less of a hazard with better visibility.

I look forward to seeing this happen in the best possible way for all involved.

Yours truly,

Wayne Borle  
Production Foreman – Projects  
Zama Construction Office



## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>March 22, 2005</b>
<b>Presented By:</b>	<b>Paul Driedger, Director Planning, Enforcement &amp; Emergency Services</b>
<b>Title:</b>	<b>Closure of Road Allowance Adjacent to Highway 697 Tompkins Road</b>
<b>Agenda Item No:</b>	10a)

#### BACKGROUND / PROPOSAL:

Council had requested that we check into the feasibility of closing the road allowance adjacent to Highway 697 along the Tompkins Road.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

We sent a letter to Alberta Transportation in Peace River requesting their comments on the proposed road closure. In a letter dated February 25, 2005 (attached) Alberta Transportation informs us that if we close the road allowance adjacent to Highway 697 we will be cutting off legal access to Highway 697 for all those landowners north of the highway.

In accordance with the Public Highways Development Act landowners do not have a right to access directly onto a controlled highway. Alberta Transportation has been enforcing this recently and will not allow access unless the access is from a local road or local road right-of-way. Closing the road allowance as proposed could put the MD into a position of having to build a service road along Highway 697 to provide proper access from adjacent lands. This would be a very expensive undertaking.

#### COSTS / SOURCE OF FUNDING:

N/A

Author:

Reviewed:

C.A.O.:



**RECOMMENDED ACTION:**

That the closure of road allowance adjacent to Highway 697 (Tompkins Road) be received as information.

Author:

*es*

Reviewed:

*pmo*

C.A.O.:

*Bh*

PEACE REGION

Room 301, Provincial Building  
Bag 900-29  
Peace River, AB T8S 1T4

Telephone 780/624-6280  
Fax 780/624-2440

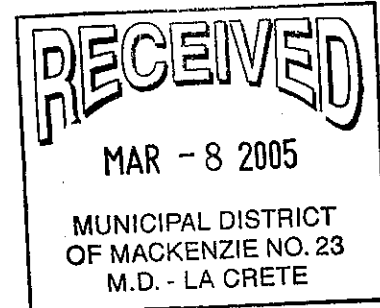
Our File: 1535 - Road Closures

February 25, 2005

Municipal District of Mackenzie No. 23  
P.O. Box 1690  
La Crete, Alberta  
T0H 2H0

Dear: Eva Schmidt  
Senior Development Officer

**Re: Request for Closure of Road Allowance  
Adjacent to Highway 697 (Tompkins Road)**



In response to your February 1, 2005 correspondence, the department has looked at your request for road allowance closure of the undeveloped right of way north of Hwy 697 (Tompkins Road).

The department has concerns of how the lands to the north of this undeveloped right of way will have legal access. The Public Highways Development Act (PHDA) states that no person has access rights to a controlled highway (Section 23-Section 33) which prohibits direct legal access onto a Provincial Highway. Legal access is gained by controlled intersections from municipal and/or service roads.

Presently, the lands north of this road allowance have **legal** access via the undeveloped right of way. If this undeveloped right-of-way is closed and the lands deeded to the owners, any property that does not have alternative legal access to road right-of-way that runs north and south will be effectively cut off.

The MD must show to the Department how legal access will be provided and clarify what road right-of-way can be closed without cutting off legal access.

If you need any further clarification or wish to discuss further please contact this office.

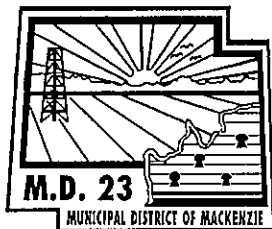
Yours truly,

A handwritten signature in cursive script that reads "Steven Pasquan".

Steven Pasquan  
Field Support Technologist

/SFP

cc: William Gish, Operations Manager, Alberta Transportation, Peace River



## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council
Meeting Date:	March 22, 2005
Presented By:	Paul Driedger Director of Planning, Emergency & Enforcement Services
Title:	Ambulance Transfer Funding and Compensation Ambulance Governance Advisory Council Representative
Agenda Item No:	10b)

#### BACKGROUND / PROPOSAL:

An Ambulance Governance Advisory Council is being struck to provide advice and recommendations on the future transfer of ground ambulance services to regional health authorities. The Council will also oversee the two special projects in Palliser and Peace Country health regions.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Ambulance Governance Advisory Council will be composed of 8 (eight) members with two positions still currently available.

As the majority of the members on the Council are from urban centers it is critical that the remaining two positions be filled with rural ambulance service representatives.

#### COSTS / SOURCE OF FUNDING:

N/A

#### RECOMMENDED ACTION:

That a letter be written to AAMD&C requesting the remaining two positions on the Ambulance Governance Advisory Council be filled by rural ambulance service representatives.

Author:

Reviewed:

C.A.O.:



## News release



March 8, 2005

### **Municipalities to receive funds to continue operating ground ambulance services**

*Edmonton...* The Alberta government will provide municipalities with \$55 million to help offset their costs incurred as a result of suspending the transfer of ground ambulance service.

"This funding will help ease the burden placed on municipalities as we continue to work to determine the actual costs of ambulance service," said Iris Evans, Minister of Health and Wellness. "Our priority is to ensure all municipalities are treated fairly and help them address their immediate funding issues."

Municipalities will receive funding based on a per capita formula. Funds will be distributed with the help of Municipal Affairs. Alberta Health and Wellness will contact municipal officials to discuss details of the funding arrangements.

The Minister is also striking an Ambulance Governance Advisory Council. The Council will provide advice and recommendations to Alberta Health and Wellness on the future transfer of ground ambulance services to regional health authorities and oversee two pilots in Palliser and Peace Country health regions. The Council will also be charged with providing advice on ambulance policy and standards. It will be co-chaired by Len Mitzel, MLA Cypress-Medicine Hat and Marvin Moore, Board Chair, Peace Country Regional Health Authority.

Last week government decided to continue the transfer of ground ambulance funding and governance as a special project in Palliser and Peace Country health regions. These two special projects will be funded separately.

Alberta Health and Wellness had budgeted \$55 million for 2005/2006 for the transfer.

- 30 -

#### **Media enquiries may be directed to:**

Mark Kastner  
Director of Communications  
Alberta Health & Wellness  
(780) 427-5344  
Cell: (780) 974-4658

Dial 310-0000 for toll-free access outside Edmonton.

<http://www.gov.ab.ca/acn/200503/17684BBF36CD6-26DC-433F-921C9A0E89AC28CC....> 3/10/2005

Access is available on-line at <http://www.health.gov.ab.ca>

## Backgrounder

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March 8, 2005

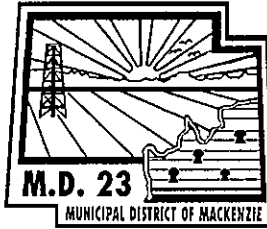
### *Ambulance transfer funding and compensation*

- Alberta Health and Wellness budgeted \$55 million for 2005/2006 for the transfer of ambulance services from municipalities to regional health authorities. This preliminary amount was based on figures supplied to government by municipalities.
- Some subsequent municipal and health authority estimates greatly exceeded the amount government budgeted.
- It is now clear the estimates did not include some costs that were not immediately obvious. For example some municipal budgets place ambulance service costs into many separate accounting categories, easily overlooked when estimating total costs.
- Many of the subsequent municipal and health authority estimates also included upgrade and replacement costs not anticipated so early.
- To ensure municipalities are fairly compensated for costs they incur as a result of the transfer's suspension, the Alberta Government will allocate funds to municipalities on a per capita basis from the \$55 million budgeted.
- An additional \$10 million has been allocated to fund the special projects in Palliser and Peace Country health regions.
- An Ambulance Governance Advisory Council is being struck to provide advice and recommendations on the future transfer of ground ambulance services to regional health authorities. The Council will also oversee the two special projects in Palliser and Peace Country health regions.
- The Council will be composed of eight members. Co-chairs will be Len Mitzel, MLA Cypress-Medicine Hat and Marvin Moore, Board Chair, Peace Country Regional Health Authority. Other members are Don Hunt, Director, Regional Ground Ambulance, Peace Country Health; Dwight Osbaldeston, Deputy Fire Chief, Strathcona County Emergency Services; Steve Rapanos, Chief, Emergency Medical Services, City of Edmonton Emergency Response Department; and Tom Sampson, Chief, Emergency Medical Services, City of Calgary. Two other positions have yet to be filled.
- Municipalities continue to be responsible for ambulance services. All parties involved in the transfer have agreed that the first priority remains quality of patient care and continuity of service.

- 30 -

#### Media enquiries may be directed to:

Mark Kastner  
Director of Communications  
Alberta Health & Wellness  
(780) 427-5344  
Cell: (780) 974-4658



## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council
Meeting Date:	March 22, 2005
Presented By:	Paul Driedger Director of Planning, Emergency & Enforcement Services
Title:	Mutual Aid Agreement Town of High Level
Agenda Item No:	10c)

#### BACKGROUND / PROPOSAL:

A draft mutual aid agreement is attached regarding mutual aid services between the Town of High Level, Town of Rainbow Lake and the MD of Mackenzie which would also include the use of the Regional Hazmat Unit.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

This agreement would allow the Hazmat unit, which is situated in the Town of High Level, to respond to incidents within the MD of Mackenzie in the event of a hazardous materials emergency.

#### COSTS / SOURCE OF FUNDING:

\$3,000.00 Annually (Hazardous Materials Unit)  
Funding to come from General Operating Reserve.

#### RECOMMENDED ACTION:

That the MD of Mackenzie enter into a mutual aid agreement with the Town of High Level and the Town of Rainbow Lake and the 2005 budget be amended to include the \$3,000.00 towards the operations of the Regional Hazardous Materials Unit.

Author:

Reviewed:

C.A.O.:

DRAFT

MACKENZIE REGION  
MUTAL AID AGREEMENT

Between The parties of:

1. The Town of High Level, and
2. The Town of Rainbow Lake, and
3. The Municipal District of Mackenzie #23

WHEREAS a fire, emergency or hazardous materials incident could affect any party to such a degree that local resources would be inadequate to cope with the situation; and

WHEREAS the Town of High Level, the Town of Rainbow Lake and the Municipal District of Mackenzie #23 have existing fire fighting agreements covering part of the Municipal District; and

WHEREAS, other parts of the Municipal District are not included in the area covered by those joint fire fighting agreements; and

WHEREAS the parties to this agreement have on occasion been required to request assistance from the each other in responding to fire and other emergency services in the region; and

WHEREAS the parties to this agreement have graciously responded to those requests in the absence of a mutual aid agreement; and

WHEREAS the Town of High Level, the Town of Rainbow Lake and the Municipal District of Mackenzie #23 have purchased a vehicle to respond to regional Hazardous Materials and Rescue incidents; and

WHEREAS the parties to this agreement are desirous of cooperating to improve the overall capability of each party to respond to emergency situations within its whole jurisdiction;

NOW THEREFORE, the above named parties to this agreement agree as follows:

1. Any one of the parties to the agreement, if and when in need of help to combat a fire, hazardous materials or emergency incident, may request aid from one or more of the other parties, subject to the following conditions:
  - a) on receipt of a call for aid, the extent of the assistance given will be at the discretion of each responding party, having regard to their own local situation at the time;
  - b) the municipality affected by the incident and calling for aid will assume direction and control over equipment and manpower contributed by the parties to this agreement;

- c) calls for aid shall be made by the Fire Officer or Director of Disaster Services in charge of the incident, or in their absence or incapacity, by the CAO or the CEO of the requesting municipality;
  - d) Calls for aid shall be made to the fire department or municipality whose assistance is being sought generally as described in Appendix "A";
  - e) Financial terms and conditions of operations shall be as outlined in Appendix "B";
  - f) The parties to this agreement agree to cooperate in the provision of materials, equipment and manpower as per Appendix "C"
2. Where particular agreements exist or are subsequently agreed to between any or all of the parties to this agreement that specifically address a component part or parts of this agreement, such as the firefighting agreement between the Town of High Level and the Municipal District of Mackenzie #23, the terms and conditions of that particular agreement shall take precedence and protocols shall be agreed to which ensure the proper functioning of each agreement.
  3. The regional Hazardous Materials Unit, purchased in January of 2004 and stationed in High Level, will continue to be funded regionally. The Town of High Level will be responsible for all ongoing maintenance of the vehicle.
  4. Replacement of the Regional Hazardous Materials Unit will be planned with the three municipalities jointly.
  5. In order to ensure that adequate funding is in place for the ongoing operation of the Regional Hazardous Materials Unit, the municipalities listed below agree to provide the Town of High Level with funding annually as listed below:
    - i. MD of Mackenzie: \$3000.00 annually
    - ii. Town of Rainbow Lake: \$1500.00 annually
  6. The party requesting aid shall indemnify and save harmless the other parties from any and all claims arising out of or in any way related to the proper discharge of the obligations of a party supplying aid under the terms of the agreement.
  7. Each party to the agreement shall ensure that their vehicles, equipment and personnel are insured under all conditions with respect to this agreement.
  8. Each party shall obtain and maintain in good standing public liability insurance coverage in an amount equal to or greater than \$5 million per any one occurrence, such insurance to apply to the parties as their respective interests may appear under this agreement from time to time.
  9. This agreement will come into force on the date of final signature by the last of the parties to sign.



- 10. Any of the participating parties may withdraw from this agreement, by giving 180 days notice of termination to the other parties. After the withdrawal of any party, the agreement shall continue in force between the remaining parties.
- 11. To implement and monitor this agreement, a Joint Mutual Aid Committee will be established. Each party to the agreement will appoint one representative and an alternate to the committee within 60 days of the signing of the agreement. Additional working groups or staff resources may be utilized from time to time as required. Meetings of the Joint Mutual Aid Committee will be held at least annually and more often if required.
- 12. The term of this agreement shall be for five (5) years unless earlier terminated and may be amended or extended on the written agreement of all participating parties.

Executed on behalf of the participating parties, by their authorized signing officers.

1. The Town of High Level

Date: \_\_\_\_\_  
\_\_\_\_\_

Per: \_\_\_\_\_

(Witness)

\_\_\_\_\_

(Witness)

2. The Town of Rainbow Lake

Date: \_\_\_\_\_

\_\_\_\_\_

(Witness)

\_\_\_\_\_

(Witness)

3. The Municipal District of Mackenzie #23

Date: \_\_\_\_\_

\_\_\_\_\_

(Witness)

\_\_\_\_\_

(Witness)

MACKENZIE REGION  
MUTUAL AID AGREEMENT  
Appendix "A"

**Operating Procedures**

A municipality or fire department will generally use its own resources for responding to a fire or emergency prior to calling on another participant to this agreement for assistance. This does not negate the ability of the requesting authority from calling for help from another participant giving consideration to the circumstances such as lack of manpower, expertise or equipment from their own sources.

**Contact Information**

1. Town of High Level

9813 – 102 Street  
High Level, AB  
T0H 1Z0

General Office Phone: (780) 926-2201  
General Office Fax: (780) 926-2889  
Fire Chief Phone: (780) 926-3192  
Fire Chief Fax (780) 926-2058

2. Town of Rainbow Lake

Box 149  
Rainbow Lake, AB  
T0H 2Y0

General Office Phone: (780) 956-3934  
General Office Fax: (780) 956-3570  
Rainbow Lake Fire Hall (780) 956-3354

3. M.D. of Mackenzie #23

Box 640  
Fort Vermilion, AB  
T0H 2H0

General Office Phone: (780) 927-3718  
General Office Fax: (780) 927-4266  
Emergency Services Admin: (780) 928-3983

\*\*General Note: All services can be contacted through the Aeromedical Regional dispatch  
Dispatch Phone number: 780-926-3890

MACKENZIE REGION  
MUTUAL AID AGREEMENT  
Appendix "B"

**Remuneration**

An effective mutual aid agreement will only be fair if there is a level of compensation established to cover a party's realistic costs.

For firefighting personnel, the rate shall be \$25.00 per hour for officers and men.

For fire fighting equipment, the rates shall be as follows:

ULC rated pumping apparatus	\$300 per hour
Ladder Unit	\$300 per hour
Tanker Unit	\$300 per hour
Rescue / Hazmat Unit	\$300 per hour
Command Unit	\$150 per hour
Hazmat Trailer	\$400 per day

For other municipally owned equipment, the rates shall be in accordance with Alberta Road Builders Association recommended rates.

For consumable and other miscellaneous items, the rate shall be at cost.

**MACKENZIE REGION  
MUTUAL AID AGREEMENT  
Appendix "C"**

**Communications and Equipment**

At an incident, it is imperative that all responding departments are able to effectively communicate with each other. A mutual aid frequency has been identified at 169.260 and all departments must have the capability to use it. Each department will be responsible for providing its own communication equipment.

At the time of signing of this agreement, the participants had the following general equipment available. Recognizing that equipment may change from time to time, it will be the responsibility of each party to this agreement to notify the other parties of significant changes to this list.

**Town of High Level**

- ❑ Aerial 1 – 1996 Superior Freightliner FL 106 – 1250 GPM pump with Class A and B foam and 50 foot teleboom with monitor and 500 gallons of water. Spare Air cylinders (8), breathing apparatus (4), and ventilation equipment.
- ❑ Pumper 1 – 1991 Superior Volvo FE Triple Combination Pumper – 1050 GPM pump with 500 gallons of water. Breathing Apparatus (4), Spare cylinders (2)
- ❑ Pumper 2 – 1979 Superior GMC Triple Combination pumper – 840 GPM pump with 500 gallons of water. Breathing apparatus (4), spare cylinders (2)
- ❑ Pumper 3 – 1967 Thibault Ford – Grass fire / dry chem truck – portable pump and 300 gallons of water plus 1000 lb Ansul Purple K Dry chem. (stationed at Airport)
- ❑ Pumper 4 – 2000 Ford F450 4X4 crew cab with rescue body – Brush fire unit – 300 gallons water portable pump, hose reel and class A foam system. Wildland Urban Interface equipment (structural sprinklers) water packs, Breathing apparatus (4) spare cylinders (2)
- ❑ Pumper 5 – 1968 Thibault pumper – 625 GPM pump with 500 gallons of water (stationed at airport).
- ❑ Rescue 1 – 1994 Superior Rescue Unit – Jaws of Life, breathing apparatus, air tools, lift bags, medical equipment, lighting and general vehicle rescue equipment.
- ❑ Rescue 33 – 1991 Ford L-9000 Kenco Walk-in Technical Rescue Hazmat Unit – Jaws of Life, Rope Rescue Equipment, Ice Rescue Equipment, Lighting, Medical Equipment, Hazardous Materials Equipment, Confined Space Rescue Equipment, Breathing Apparatus, Air Cascade System, 15 KW powerplant
- ❑ Tanker 1 – 1989 Ford F800 – 1750 gallons of water with high volume dump valve and portable pump and Class A foam.
- ❑ Command 1 – 2002 Ford F250 4X4 Crew Cab command pick up. Equipped with portable pump, hose and nozzles during the summer months. AVL system and medical equipment also on board.
- ❑ Hazmat Trailer – Hydrocarbon spill response equipment.

- Wildland Urban Interface Equipment: Sprinkler kits- capable for 5 houses, includes hoses, adaptors, sprinklers.
- Rescue Boggan – Off road rescue sled – Medical equipment, stretcher.

**MD of Mackenzie**

**La Crete:**

- 2004 Peterbuilt Fort Gary Pumper – 1000 GPM pump, Class A foam and 800 gallons of water, Breathing Apparatus
- 1988 Ford Superior Pumper – 1000 GPM, 800 gallons of water, breathing apparatus
- 1991 GMC Topkick Superior Tanker – 1750 gallons of water, portable tank, portable pump
- 1977 GMC front mount 840 GPM pumper
- 2001 Ford F550 Rescue Unit – Jaws of Life, breathing apparatus, ice rescue equipment, medical equipment
- 1993 Ford E-350 Mass Casualty Unit: Spineboards, spare medical equipment, oxygen
- 2001 Zodiac Rescue Boat and trailer: Water rescue equipment

**Fort Vermilion:**

- 1994 GMC Topkick Superior Pumper – 850 GPM Pump, 800 gallons of water Class A foam system, breathing apparatus
- 1991 GMC Topkick Tanker – 1750 gallons of water, portable tank, portable pump
- 2003 Freightliner FL70 Superior Rescue Unit – Jaws of Life, medical equipment, ice rescue equipment, breathing apparatus
- 1978 King Seagrave pumper – 840 GPM pump, 500 gallons of water
- 1999 Quicksilver Rescue Boat and trailer – Water rescue equipment

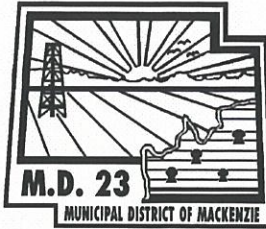
**Zama:**

- 1991 GMC pumper – 840 GPM Pump, Class A foam, Breathing apparatus
- 1990 Ford E-350 Rescue Truck – Jaws of life – Breathing apparatus, ice rescue equipment

**Town of Rainbow Lake:**

- Pump #2 -2004 International Superior Pumper – 1050 GPM pump, 800 gallons of water, class A and B foam system – 20 spare air cylinders, AR-FFFP foam
- Pump# 1 - 1976 International Superior Pumper – 1050 GPM pump 500 gallons of water. Class B Foam system, AR-FFFP Foam
- Rescue #1 -2001 Ford F-550 Rescue Unit – Holmatro Rescue tools, Airlifting bags, General Vehicle Rescue equipment, breathing apparatus, medical equipment, low angle rope rescue equipment, ice rescue equipment, basic hazmat equipment, lighting, command post capable.
- Utility #1 – 1985 Chevrolet Van – Trench Rescue equipment and Wildland Urban Interface Equipment

Miscellaneous Municipal Equipment – Each municipality has a variety of trucks, graders, loaders, etc which may be available at the time of an emergency.



## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>March 22, 2005</b>
<b>Presented By:</b>	<b>Paul Driedger Director of Planning, Emergency &amp; Enforcement Services</b>
<b>Title:</b>	<b>Alberta Emergency Resource Inventory System (AERIS)</b>
<b>Agenda Item No:</b>	10d)

#### **BACKGROUND / PROPOSAL:**

A letter was sent on February 22, 2005 (attached) from Dan Bader, Deputy Minister with Alberta Municipal Affairs regarding an inventory system drafted by the Province which would keep track of all supplies, personnel, and equipment available to all municipalities within Alberta.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

This agreement and data collected for this agreement would be available to the MD of Mackenzie and the fire departments within our municipality so that they are aware of other municipalities and their resources and would benefit both our emergency services as well as other municipalities.

#### **COSTS / SOURCE OF FUNDING:**

N/A

#### **RECOMMENDED ACTION:**

That the MD of Mackenzie enter in the "Alberta Emergency Resource Inventory Systems" agreement with the Province.

Author:

Reviewed:

C.A.O.:

Office of the  
Deputy Minister

Commerce Place  
10155 - 102 Street  
Edmonton, Alberta  
Canada T5J 4L4

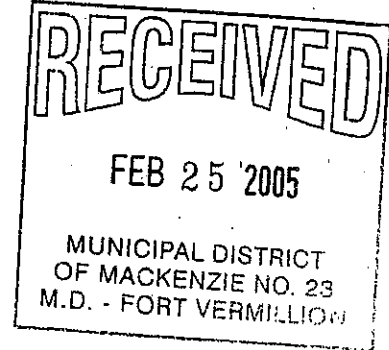
Telephone 780/427-4826  
Fax 780/422-9561

To: PAUL D.  
SHOULD WE SIGN UP?

BILL

February 22, 2005

Mr. Bill Landiuk  
Acting Chief Administrative Officer  
Municipal District of Mackenzie No. 23  
PO Box 640  
Fort Vermilion, Alberta T0H 1N0



Dear Mr. Landiuk:

I would like to introduce the Alberta Emergency Resource Inventory System (AERIS) available to you through the *milenet* gateway.

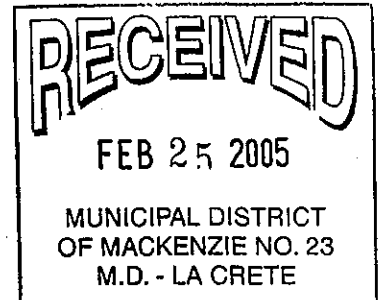
The Alberta Emergency Resource Inventory System (AERIS) is an application that was developed to capture the response capacity of the municipal fire services within Alberta. The data collected outlines the physical plant, and also tracks training and certification levels, bylaws and agreements as well as specialized skills and equipment. The data collected is to be used by municipalities and their fire departments, the Fire Commissioner's Office, Emergency Management Alberta and other government agencies tasked with public protection roles.

I am pleased to enclose two copies of the *milenet* Amending Agreement No. 1 including SCHEDULE "G" *milenet* Master Agreement. Please sign both copies and return in the self-addressed envelope provided.

Yours truly,

Dan Bader, P.Eng.  
Deputy Minister

Attachments



*milenet*  
AMENDING AGREEMENT NO. 1

THIS AGREEMENT MADE THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2005

BETWEEN:

HER MAJESTY THE QUEEN IN RIGHT OF ALBERTA  
as Represented by the  
Minister of Alberta Municipal Affairs

(Hereinafter referred to as the "Minister")

-and-

MUNICIPAL DISTRICT OF MACKENZIE NO. 23

(Hereinafter referred to as the "Stakeholder")

**WHEREAS** the Minister and the Stakeholder entered into the *milenet* Master Agreement dated \_\_\_\_\_ of \_\_\_\_\_, 200\_\_, (the "Master Agreement");

**THEREFORE**, pursuant to Section 65 thereof, the Master Agreement is hereby amended as follows:

1. The following is added following subclause 1(b):  
  
    “(c) “AERIS” means the Alberta Emergency Resource Inventory System as operated by the Minister.”
2. Subclauses 1(c) through 1(o) shall become subclauses 1(d) through 1(p) respectively, but shall otherwise remain unchanged.
3. The following is added to clause 17 following subclause 17(e):  
  
    “(f) AERIS, as identified in Schedule “G” attached to and forming part of this Agreement”
4. Schedule “G” entitled Alberta Emergency Resource Inventory System (“AERIS”), attached hereto, is added to the Master Agreement.
5. The following will be added to Schedule “A” entitled User Agreement for Applications pursuant to *milenet* Master Agreement directly following clause 8:



“ 8.1 I will access and use the Data in the Alberta Emergency Resource Inventory System (“AERIS”) for the following purposes only:

- (a) to submit the Stakeholder’s information to the Minister;
- (b) to view and update my own Stakeholder’s information;
- (c) To view the information of other Stakeholders, except for personal information as that is defined in the Freedom of Information and Protection of Privacy Act.”

- I AGREE - - I DISAGREE -

6. In all other respects, the Master Agreement and its Schedules shall remain in full force and effect.

DATED at \_\_\_\_\_, Alberta this \_\_\_\_\_ day of \_\_\_\_\_, 2005.

The parties have therefore executed this Amending Agreement, each by its duly authorized representative(s), on the respective dates shown below.

**IN WITNESS WHEREOF THE PARTIES HAVE DULY EXECUTED THIS AGREEMENT:**

**HER MAJESTY THE QUEEN in  
Right of Alberta as Represented  
by the Minister of Alberta Municipal Affairs**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**STAKEHOLDER**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

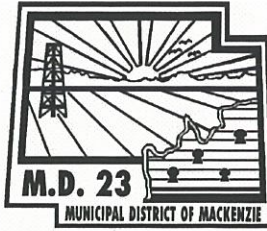
\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**SCHEDULE "G"**  
***milenet* Master Agreement**  
**Alberta Emergency Resource Inventory System**

1. "AERIS" means the Alberta Emergency Resource Inventory System operated by the Minister.
2. The Minister may collect the following information from the Stakeholder for the purpose of creating a current and complete inventory of all essential fire and emergency response resources available in Alberta:
  - a. the Stakeholder's Fire Department particulars such as business mailing and physical (if different from mailing) address, all business telephone, fax and cellular numbers including telephone numbers that are not known to the general public, and business email address;
  - b. number of fire personnel;
  - c. titles and duties of personnel listed in 2(b); including, but not limited to, the name of the Fire Chief, Deputy Fire Chief, Training Officer and Director of Disaster Services;
  - d. name and business telephone, fax and cellular (if applicable) numbers of Stakeholder's Ambulance service provider;
  - e. geographical jurisdiction for which the Stakeholder's Fire Department is responsible; and
  - f. the Stakeholder's firefighting and rescue equipment, apparatus and materials.
3. The Minister may collect, with the consent of the individual who is the Stakeholder's Fire Chief of the Fire Department, the Fire Chief's personal residence telephone number.
4. The Minister shall provide the Stakeholder with access to AERIS through *milenet* for the following purposes only:
  - a. to submit the information to the Minister;
  - b. to view and update its own information; and
  - c. to view the information of other stakeholders, except for personal information as that is defined in the Freedom of Information and Protection of Privacy Act.
5. The Stakeholder agrees that only the following categories of persons may be provided access to AERIS:
  - a. the CAO;
  - b. any municipal fire official as authorized in writing by the CAO.



## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>March 22, 2005</b>
<b>Presented By:</b>	<b>Paul Driedger Director of Planning, Emergency &amp; Enforcement Services</b>
<b>Title:</b>	<b>RCMP Housing in La Crete Purchase Duplex from LCMNA</b>
<b>Agenda Item No:</b>	<b>10e)</b>

#### BACKGROUND / PROPOSAL:

The MD of Mackenzie is currently providing housing in La Crete for the Enhanced Policing position for La Crete and for an RCMP officer to work out of Fort Vermilion.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The MD of Mackenzie negotiated an agreement with the La Crete Municipal Nursing Association (LCMNA) for \$500.00 rent per month plus utilities and taxes for each unit that the RCMP officers are residing in. The RCMP are also being invoiced for \$500.00 rent while the MD of Mackenzie pay for the utilities and taxes.

Council requested that Administration negotiate with LCMNA to purchase the duplex. At their March 10, 2005 meeting, the LCMNA discussed the option of the MD of Mackenzie buying the duplex for the appraised value minus the \$100,000.00 that was previously contributed to the purchase of the duplex by the Improvement District No.23.

The LCMNA has indicated that they would prefer selling the duplex to the MD of Mackenzie with the funds being contributed to the expansion of the Heimstaed Lodge.

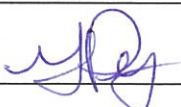
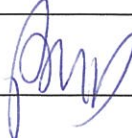
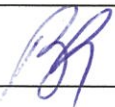
Author: 	Reviewed: 	C.A.O.:
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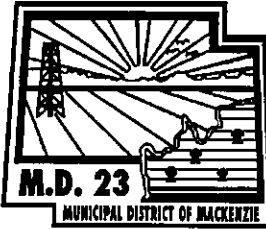
**COSTS / SOURCE OF FUNDING:**

- \$300,000.00 (appraised value)
- \$100,000.00 (previously paid to LCMNA from the Improvement District No.23)
- \$200,000.00

**RECOMMENDED ACTION:**

For Discussion.

Author: 	Reviewed: 	C.A.O.: 
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## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	March 23, 2005
Presented By:	Bill Landiuk, Acting CAO/Director of Corporate Services
Title:	Bylaw 483/05 – Borrowing Bylaw For Local Improvement Bylaws 439/04, 449/04 and 450/04
Agenda Item No:	112)

#### BACKGROUND / PROPOSAL:

The 2004 budget includes water servicing in the industrial and residential subdivisions off of 94<sup>th</sup> Avenue. The budget includes Bylaw 439/04 of \$141,528.24; Bylaw 449/04 of \$201,354.00 and Bylaw 450/04 of \$152,376.00 to construct water servicing and are to be funded by debenture with \$495,258.24 (100%) to be recovered through a frontage charge over 10 years.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council approved the local improvement plan and gave first reading to Bylaws 439/04, 449/04 and 450/04 on June 8, 2004; second and third readings to Bylaws 439/04 and 449/04 on December 14, 2004; and second and third readings to Bylaw 450/04 on February 8, 2005. First reading was given to Bylaw 483/05 on February 8, 2005 with the Bylaw subsequently advertised in the Northern Pioneer on February 16<sup>th</sup> and 23<sup>rd</sup> 2005. Administration has not received a valid petition against the bylaw.

#### COSTS / SOURCE OF FUNDING:

N/A

#### RECOMMENDED ACTION (by originator):

Motion 1: Requires 2/3

That second reading be given to Bylaw 483/05 being a bylaw to issue a debenture in the amount of \$495,258.24 for a period of 10 years at a maximum rate of 10% to be repaid through frontage costs over 10 years.

Author:

Reviewed:

C.A.O.

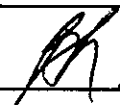
Motion 2: Requires 2/3

That third reading be given to Bylaw 483/05 being a bylaw to issue a debenture in the amount of \$495,258.24 for a period of 10 years at a maximum rate of 10% to be repaid through frontage costs over 10 years.

Author:

Reviewed:

C.A.O.

A handwritten signature in black ink, appearing to be the initials 'B.H.', is written over the 'C.A.O.' text.

**BYLAW NO. 483/05**  
**BEING A BYLAW OF THE**  
**MUNICIPAL DISTRICT OF MACKENZIE NO. 23**  
(hereinafter referred to as "the Municipality")  
**IN THE PROVINCE OF ALBERTA**

**This bylaw authorizes the Council of the Municipality to incur indebtedness by the issuance of debenture(s) up to a maximum of \$495,258.24, for the purpose of financing the 94<sup>th</sup> Avenue local improvement water project.**

**WHEREAS:**

The Council of the Municipality has decided to issue a by-law pursuant to Section 263 of the *Municipal Government Act* to authorize the financing, undertaking and completion of the 94<sup>th</sup> Avenue local improvement project as described in the local improvement plan authorized by council.

Plans and specifications have been prepared and the total cost of the project is estimated to be \$495,258.24 and the Municipality will recover 100% of the costs through frontage costs over 10 years.

In order to complete the project it will be necessary for the Municipality to borrow the sum of \$495,258.24, for a period not to exceed 10 years, from the Alberta Capital Finance Authority or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw.

The estimated lifetime of the project financed under this by-law is equal to, or in excess of 10 years.

The principal amount of the outstanding debt of the Municipality at December 31, 2004 is \$8,024,843.59 and no part of the principal or interest is in arrears.

All required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.

**NOW, THEREFORE, THE COUNCIL OF THE MUNICIPALITY DULY ASSEMBLED, ENACTS AS FOLLOWS:**

1. That for the purpose of completing the 94<sup>th</sup> Avenue local improvement local improvement project the sum of FOUR HUNDRED NINETY FIVE THOUSAND TWO HUNDRED FIFTY EIGHT DOLLARS AND TWNETY FOUR CENTS (\$495,258.24) be borrowed from the Alberta Capital Finance Authority or another authorized financial institution by way of debenture on the credit and security of the Municipality at large.
2. The amount of FOUR HUNDRED NINETY FIVE THOUSAND TWO HUNDRED FIFTY EIGHT DOLLARS AND TWNETY FOUR CENTS (\$495,258.24) is to be collected by way of local improvement tax imposed pursuant to the municipality's tax By-law No. 439/04 in the amount of \$141,528.24; By-law No. 449/04 in the amount of \$201,354.00 and By-law No. 450/04 in the amount of \$152,376.00.
3. The proper officers of the Municipality are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose as authorized by this by-law, namely the 94<sup>th</sup> Avenue local improvement project.
4. The Municipality shall repay the indebtedness according to the repayment structure in effect, namely annual or semi-annual equal payments of combined principal and interest instalments not to exceed TEN (10) years calculated at a rate not exceeding the interest rate fixed by the Alberta Capital Finance Authority or another authorized financial institution on the date of the borrowing, and not to exceed TEN (10) percent.
5. The indebtedness shall be contracted on the credit and security of the Municipality.
6. The net amount borrowed under the by-law shall be applied only to the project specified by this by-law.
7. This by-law comes into force on the date it is passed.

First Reading given on the 8<sup>th</sup> Day of February, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barb Spurgeon, Executive Assistant

Second Reading given on the    day of                    , 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

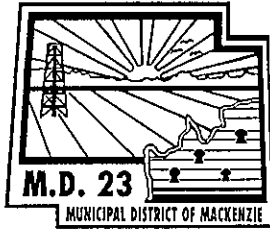
\_\_\_\_\_  
Barb Spurgeon, Executive Assistant

Third Reading and Assent given on the    day of                    , 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barb Spurgeon, Executive Assistant





## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	March 22, 2005
Presented By:	Bill Landiuk, A/CAO – Director of Corporate Services
Title:	ADM-044 Recreation Board's Administrative Policy
Agenda Item No:	116)

#### BACKGROUND / PROPOSAL:

Administration was asked to draft a policy outlining the responsibilities of Recreational Boards.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached is a draft Policy outlining the requirements and accountabilities of Recreation Boards.

#### COSTS / SOURCE OF FUNDING:

#### RECOMMENDED ACTION:

That Policy ADM044 Recreation Board's Administrative Policy be adopted as presented.

Author:

Reviewed:

C.A.O.:

## Municipal District of Mackenzie No. 23

Title	Recreation Boards Administrative Policy	Policy No:	ADM037
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### Purpose

To establish the accountabilities and responsibilities for Recreational Boards in exchange for municipal funding.

### Policy Statement

**The Municipal District of Mackenzie provides funding to the recreation Boards in this municipality in exchange for the following services:**

1. Provide a broad range of recreational services for all ages and to coordinate, cooperate, and encourage recreational and cultural services within its jurisdiction.
2. Maintain and repair the recreational facilities and equipment.
3. Be responsible for the scheduling and development of recreational activities in the recreational facilities.

### 1. Council requirements of the Recreational Boards:

The Board shall:

- (1) provide a copy of the minutes of all meetings to Council on an annual basis immediately following the Annual General meeting
- (2) communicate with Council through the Council member appointed to the Board of Directors.
- (3) develop and recommend to Council through the annual budget process, goals and objectives and long range plans for the provision and future development of:
  - i) Parks, walkways, boulevards and other public open spaces; and
  - ii) Playgrounds, athletic fields, outdoor and indoor sport facilities, park amenities and facilities; and
  - iii) Cultural facilities; and

- iv) Such programs and activities that allow citizens to make the best possible use of present and future recreation parks and cultural facilities and services.
- (4) provide Council with the most current set of approved Bylaws and policies on an annual basis as part of the budget request. These bylaws and policies must comply with any requirements set out by the Municipal District of Mackenzie.
  - (5) provide Council with a copy of the audited financial statements within one month following the Annual General Meeting.
  - (6) demonstrate the Board has consulted with the community in respect to recreation, parks and culture and to recommend actions arising thereof. This shall be done with the general interest of all citizens being considered.
  - (7) identify issues and concerns of a broad nature affecting the delivery of recreation, parks and culture services and to recommend to Council the action to be taken with respect to such issues or concerns.
  - (8) advise and recommend to Council:
    - a) On matters affecting the development and use of recreation, parks and facilities.
    - b) Whenever parks and facilities are temporarily shutdown due to unforeseen circumstances, not including regular seasonal shutdowns.
  - (9) establish its own policies and bylaws, but they must not contradict any policy or Bylaw established by the Municipality without the written consent from Municipal Council.
  - (10) ensure all areas under the direct control of recreation boards must be maintained to a safe and effective condition, and must have public access for there intended use.

**2) Finances:**

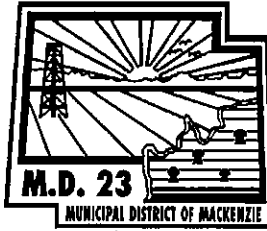
The Board shall keep Council informed of its financial and budgeting decisions, concerns, recommendations, and other matters. Without restricting the generality of the foregoing, the Board shall

- (1) submit a budget of estimated expenditures and revenues for the following calendar year annually and prior the 15<sup>th</sup> of September,
- (2) ensure that neither the Board nor any members shall have the authority to pledge the credit of the Municipal District of Mackenzie, in connections with any matter whatsoever.
- (3) understand that Municipal District of Mackenzie reserves the right to access records in order to complete an external audit, by a certified accountant, of any recreation board that receives municipal funding. The audit costs will be borne by the Municipal District of Mackenzie.
- (4) understand that Municipal District of Mackenzie will require that a financial statement be submitted at the completion of all capital projects involving municipal funding.
- (5) ensure that any capital projects approved for and funded by the Municipal District of Mackenzie must be tendered in compliance with municipal policies.

**3) Pecuniary Interest by Board Members:**

- (1) A board member has a pecuniary interest in a matter if
  - a) the matter could monetarily affect the board member or an employer of the board member
  - b) the board member knows or should know that the matter could monetarily affect the board members family
- (2) The Recreational Board shall not enter into an agreement with a Board member for goods or services unless policies are in place to set out the process of handling pecuniary interest situations.

	Date	Resolution Number
Approved		
Amended		
Amended		



## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 22, 2005</b>
<b>Presented By:</b>	<b>Bill Landiuk, Director of Corporate Services</b>
<b>Title:</b>	<b>Policy FIN018 Frontage</b>
<b>Agenda Item No:</b>	11 c)

#### **BACKGROUND / PROPOSAL:**

Policy FIN018 - Frontage for curb, gutter, pavement and sidewalk, provides for the implementation of frontage for road improvements.

Recent discussions have shown that the policy is unclear as to what frontage is and how frontage is determined for unusual lots. Administration has included some recommended changes in the attached revised policy, as per the Municipal Government Act (MGA).

The current policy does not allow for local improvements in Urban Reserve or Recreational zones.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

A summary of the proposed changes are:

1. Reword the Purpose section of the policy to be in keeping with the MGA. Division 7, Section 397(3) states "no land is exempt from taxation under this section".
2. Addition of a phrase in the Purpose section identifying that all frontage assessments will be done in accordance with Division 7 of the MGA.
3. Addition of a definition of frontage prior to the Policy Statement and Guidelines

4. Addition of a statement on how the Municipal District of Mackenzie determines frontage for unusual lots. Division 7, Section 404 of the MGA states "If some parcels of land in respect of which a local improvement tax is to be imposed appear to call for a smaller or larger proportionate share of the tax because they are corner lots or are differently sized or shaped from other parcels, those parcels may be assigned the number of units or measurement the council considers appropriate to ensure that they will bear a fair portion of the local improvement tax."

**COSTS / SOURCE OF FUNDING:**

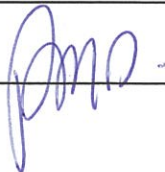
N/A

**RECOMMENDED ACTION:**

That Policy FIN018 – Frontage for curb, gutter, pavement, and sidewalk be adopted as presented.

Author: M. Krahn

Reviewed:



C.A.O.:



## Municipal District of Mackenzie No. 23

<b>Title</b>	<b>Frontage (Residential, Institutional, Commercial and Industrial) for curb, gutter, pavement and sidewalks.</b>	<b>Policy No:</b>	<b>FIN018</b>
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### **Purpose**

To provide for the implementation of frontage to be assessed in all areas for the installation of road improvements such as curb, gutter, pavement and sidewalks. Frontage will be assessed in accordance with Division 7, Local Improvement Tax, of the Municipal Government Act.

Deleted: residential, institutional, commercial and industrial

### **Definitions**

For the purpose of this policy the following definition shall apply:

Frontage shall mean the side of the property that the Municipal District of Mackenzie has assigned the address of the property.

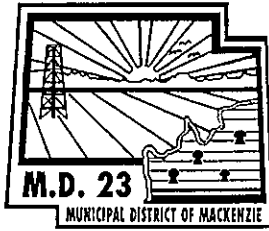
### **Policy Statement and Guidelines**

The Municipal District of Mackenzie No. 23 recognizes the need for a Local Improvement Tax to be charged for the upgrading of roads and streets in the residential, institutional, industrial and commercial areas within the hamlets. This Tax is needed to supplement the annual budget approvals so that all needed improvements can be made in a timely manner. The percentage of assessment assigned to frontage is to be the specified percentage of the total project costs defined below. These assessment costs will then be evenly distributed amongst the frontage as provided in the Municipal Government Act. The following frontage assessments are to be used:

- 1) A 30% frontage assessment will be assessed to the landowners for projects initiated by the Municipal District of Mackenzie No. 23. This will be charged in accordance with the Municipal Government Act.
- 2) A 100% frontage assessment will be assessed to the landowners for projects initiated by petition to the Municipal District of Mackenzie No. 23.
- 3) Improvements are defined as a structural enhancement such as gravel to pavement, ditch to curb and gutter, and no sidewalk to sidewalk.
- 4) Improvements exclude "gravel to pavement" for the residential category. Costs for this improvement will be borne by the Municipal District of Mackenzie
- 5) Frontage for odd shaped or corner lots will be assessed on the average between the front and rear property lines.

	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>	<b>June 19, 2001</b>	<b>01-323</b>
<b>Amended</b>	<b>March 19, 2002</b>	<b>02-216</b>
<b>Amended</b>	<b>April 29, 2003</b>	<b>03-250</b>





## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	March 22, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Council Meeting Dates and Places
Agenda Item No:	11 d)

#### **BACKGROUND / PROPOSAL:**

Council determines that Council meeting dates and places they will be held. Council amended the dates for the last meeting of the month to be held on Wednesdays rather than Tuesday. The ratepayer's meetings were also moved up one month from previous year's dates.

The ratepayer's meeting for Zama now falls on the meeting that was to be held in La Crete.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Administration is recommending that the locations of the following Council meetings be amended as follows:

April 28	Zama
May 25	La Crete
June 29	High Level.

#### **COSTS / SOURCE OF FUNDING:**

#### **RECOMMENDED ACTION:**

That the locations of the following Council meetings be amended as follows:

April 28, 2005	Zama
May 25, 2005	La Crete
June 29, 2005	High Level.

Author:

Reviewed:

C.A.O.: